



सामान्य प्रशासन विभाग

मंडल कार्यालय ,अरोरा टावर्स 9, मोलेदिना रोड ,कैंप ,पुणे

दूरभाष :26131426 ,फैक्स 001 411 -26131183-020 ई-मेल :copunegad@pnb.co.in

REQUIREMENT OF PREMISES

Offers in two separate sealed covers containing technical details and financial details respectively are invited from interested parties, who are ready to lease out their readily available premises located at Viman Nagar on long term lease basis for 15 years. The entry to the premises should not be from side lanes / bye lane. The carpet area of premises should be 1300 Sq.ft.to 1600sqft (including 100sqft for ATM) with 3 phase electrical connection of 15 KVA load. The cover containing technical details should be marked Envelop No.1 and super scribed with 'TECHNICAL BID' and the cover containing financial details should be marked Envelop No.2 and super scribed with 'FINANCIAL BID'. Both these covers duly sealed should be put in a 3rd cover super scribed with "Offer of Premises for Punjab National Bank at Viman Nagar" and it should also bear the name and address/ Phone No. of the offering party. The 3rd cover duly sealed should be addressed to "THE CIRCLE HEAD, PUNJAB NATIONAL BANK, CIRCLE OFFICE-PUNE, 09 MOLEDINA ROAD, AURORA TOWER, CAMP, PUNE 411001" submitted as detailed below:

The offer as above should be submitted in Bank's prescribed format only, which may also be obtained from THE CIRCLE HEAD, PUNJAB NATIONAL BANK, CIRCLE OFFICE-PUNE, 09 MOLEDINA ROAD, AURORA TOWER, CAMP, PUNE 411001 between 10.00 a.m to 3.00 p.m.(on any working day) up to 25.09.2020. The sealed offers will be received at OR may be sent by post to "THE CIRCLE HEAD, PUNJAB NATIONAL BANK, CIRCLE OFFICE-PUNE, 09 MOLEDINA ROAD, AURORA TOWER, CAMP, PUNE 411001". **THE LAST DATE FOR RECEIPT OF THE OFFERS IS 30.09.2020 by 5.00pm.** The bank reserves the right to accept/ reject any/all offers without assigning any reason whatsoever. No brokerage will be paid by the Bank.

CIRCLE HEAD
Circle Office PUNE

TECHNICAL BID

**THE CIRCLE HEAD
PUNJAB NATIONAL BANK
CIRCLE OFFICE-PUNE
MEZZANINE FLOOR
AURORA TOWERS
9, MOLEDINA ROAD
CAMP, PUNE 411001**

Dear Sir

The details of premises which I/we offer to sell/lease out to the Bank are as under:

1. Name of owner/s:
2. Share of each owner if any under joint Ownership:
3. Mobile/telephone no:
4. Location:
5. Copy of Ownership (proof enclosed)

(Copy of title deed/Khasra Khautani/ & other documents like electricity/water tax/house tax receipt is enclosed) The premises are in the area approved by the Govt. Authorities and no litigation over the property and map is also approved by the Govt authorities.

6. Building.
 - a) Type of building (Residential/Commercial/Industrial/Mixed)
 - b) Type of construction (Load bearing/RCC/framed structure).
 - c) Clear floor height from floor to ceiling.
 - d) Rentable carpet area offered to Bank:
 - i). At basement:
 - ii). At ground floor:
 - iii). At first floor:
 - iv). At second floor:
 - v). Any other floor (please specify):

Total area:

- e) Specification of construction.
 - i) Floor
 - ii) Roof
 - iii) Walls
 - iv) Doors and windows.
 - v) Are M.S. grills provided to windows? Yes/No
- f) Running water facility available.
- g) Sanitary facilities available.

Yes/No.

Yes/No.

- | | |
|---|----------|
| h) Electrical supply with separate meter available. | Yes/No |
| i) Parking facility. | Yes/No |
| j) Roof Top Rights available | Yes / No |
| k) Whether permission from Competent Authority
received for carrying Commercial activity in the area.
(Copy to be enclosed) | Yes/No |

Necessary NOC for commercial use of the premises will be submitted.

I/we agree to execute lease deed in bank's standard format. My/Our offer will be valid for next six months from the date of offer.

Details of Documents Enclosed:

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Signature of the Offeror:

Name:

Address:

Place:

Date :

FINANCIAL BID

**THE CIRCLE HEAD
PUNJAB NATIONAL BANK
CIRCLE OFFICE-PUNE
MEZZANINE FLOOR
AURORA TOWERS
9, MOLEDINA ROAD
CAMP, PUNE 411001**

Dear Sir

I/we offer to lease our premises located at:

at the following rate.

<u>Floor</u>	<u>Carpet Area in Sq ft</u>	<u>Rate (Rs/sq ft)</u>	<u>Total price/ rent Per Month* (Rs.)</u>
Basement			
Ground floor			
First floor/Mezzanine			
TOTAL			

I/we agree to:

- i. Execute lease deed in Bank's standard format.
- ii. Bear Service, Municipal and all other taxes and cess related to the premises
- iii. Bear 50% of the cost of execution and registration of lease deed.
- iv. To lease the premises in favor of Bank for ____ years with ____ options of ____ years each with ____% increase in rent at each option.
- v. Provide 3 phase with 15 KW load electricity connection with separate meter.

Do you require loan for construction of premises/building?

Yes/No

If yes, then

Estimated cost of construction Rs.

Loan amount required. Rs.

Any other terms and conditions (Please specify).

My/Our offer will be valid for next six months from the date of offer.

SIGNATURE OF OFFEROR

Place:

Name:

Date:

Address:

Encl: plan of premises.