

## RFP for Procurement of Electrical equipment for Data Center

### Bill of Material (BOM)-Technical Specifications

S. No	Item Name	Description	Quantity
1	RACK ATS	230V, 16A,C20in,(8) C13(1) C19 Out	10
2	Air booster	Air Booster	10
3	Vertical Rack PDU	Vertical Rack PDU 1U,32A, 208/230V, (18)C13	70

### Bill of Material (BOM)

S. No	Item Title	Item Description	Qty	Unit of Measure	Consignee ID	Delivery Period (in days)	Location
1	RACK ATS	230V, 16A,C20in,(8) C13(1) C19 Out	10	pieces	SN0303697	30	Mumbai
2	Air booster	Air Booster	10	pieces	SN0303697	30	Mumbai
3	Vertical Rack PDU1	Vertical Rack PDU 1U,32A, 208/230V, (18)C13	50	pieces	SN0303697	30	Mumbai
4	Vertical Rack PDU2	Vertical Rack PDU 1U,32A, 208/230V, (18)C13	10	pieces	SN0303697	30	Mumbai
5	Vertical Rack PDU3	Vertical Rack PDU 1U,32A, 208/230V, (18)C13	10	pieces	SN0303697	30	Mumbai

### CONSIGNEE / REPORTING OFFICE AND DELIVERY DAYS

S. No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Shri Rahul Kumar, Chief Manager(IT)	Punjab National Bank DRDC, Plot no.:29 Sector – 11, CBD Belapur Navi Mumbai, Thane District Maharashtra – 400 614 GSTIN: 27AAACP0165G3ZN	As mentioned in above table	30

## TECHNICAL SPECIFICATIONS

S.N.	IPDU Specifications	Compliance (Yes/No)
1	The PDU shall should be singlephase PDU as to meet the power requirements of minimum 7KW for 42U rack	
2	iPDU should have minimum 18 C13 outlets with input cable of minimum 3 meters with 32 A industrial socket for vertic PDU	
3	IPDU must have two 16A/32A hydraulic magnetic low profile circuit breakers for overcurrent protection as per IEC guidelines, to divide the iPDU circuits into smaller banks for extended level of fault tolerance.	
4	The IPDUs should have the color-coded alternating outlets for easy identification of circuits for quick troubleshooting and ease in maintenance.	
5	All outlets should preferably be lockable, which can provide high retention to avoid accidental dislodging of power cords.	
6	IPDU should have separate reset buttons for reset to factory defaults andseparate button to reset IP only, if other configurations are not to be Altered	
7	The IPDU should support browser-based monitoring system	
8	Monitoring parameters – The IPDU should have monitoring capability at phase level. The Strip level, Socket (Device Level), and Circuit/ Breaker monitoring capability is preferred. Following monitoring parameters should be included at input and phaselevel. <ul style="list-style-type: none"> <li>• Total Unit Monitoring (kWh, W, A, V)</li> </ul> The metering accuracy should be +/- 1%.	
9	PDU should have minimum 1 Network Ports 100/1000 Mbps. IPDU should support communication protocols including DHCP, HTTP, HTTPS (TLSv1.3), Ipv4, Ipv6, LDAP, NTP, RADIUS, RSTP, SSH, SMTP, SSL, SNMP (v1, v2, v3), Syslog and TACACS+. Communication module should be hot-swappable, so that it can bereplaced without powering off the PDU.	
10	IPDU may have capability of proactively monitor environmental conditions like temperature, humidity, airflow, dew point, door position, flood detection sensors, smoke detector sensor, power failure sensor, etc. within the cabinet to ensure optimal operating conditions.	
11	IPDU should have USB support for upgrade, backup, restored device configuration or expand logging capacity via USB storage device.	
12	The IPDU should be high temperature grade, operating temperature up to 60°C.	
13	IPDU should support configuration of user defined thresholds, reports and email alerts and send it automatically to the configured users automatically on the scheduled time intervals.	
14	IPDU should be supplied with UL Certificate lockable Cables with different Color based on number of sockets available in IPDU. Lockable cables should be provided even IPDU has lockable outlets. The specification of cables(C13 C14 Power Cord ) are given in the RFP.	
15	IPDU should have upgrade ready network card so that the feature of the PDU can be upgraded based on the changing business needs and the network card upgrade must not require any downtime.	
16	The IPDU should support “circuit breaker loss load alarm”. A sudden loss of circuit load when operating under full circuit load will result in a rack IPDU device state alarm.	
17	The IPDU should have approvals form RoHS, CE/UL certifications.	
18	The IPDU shall have rotatable display, to easily read the displayed valueswhen IPDU is mounted upside down, based on the site requirement.	

S.N.	RTS/ATS Specifications	Compliance (Yes/No)
1	The Rack Transfer Switch should have 1 RU form factor and should have rating of 16Amps and 230V.	
2	RTS should have minimum of 8 outlets of C13 and 1 outlet C19. The RTS may be provided with hybrid outlets to cater the above requirement. RTS installation should not require phase synchronization.	
3	RTS shall have two input, (2) IEC60309 1P + N + E, 32A, 250V Connector, Splash proof IP44, 3 meters each. In case the RTS comes without connected power input, the necessary input cables of 3 m length should be provided with each RTS.	
4	The RTS should have preferably colour coded outlets based on circuit colour for easy identification of circuits for quick troubleshooting and ease in maintenance	
5	All outlets should preferably be lockable, which can provide high retention to avoid accidental dislodging of power cords. The RTS hybrid outlets should meet electrical compliance and should be UL certified	
6	RTS should have separate reset buttons for the reset to factory defaults and a separate button to reset IP only if other configurations are not to be altered	
7	The RTS should support browser based monitoring system	
8	Each Single phase 16Amp RTS must have 16A magnetic circuit breakers for overcurrent protection as per IEC guidelines.	
9	The RTS must have Network Ports 10/100 Mbps. RTS should support communication protocols including DHCP, HTTP, HTTPS, IPv4, IPv6, LDAP, NTP, RADIUS, RSTP, SSH, SMTP, SNMP (v1/v2c/v3), Syslog, TACACS+. Communication module may be hot-swappable, so that it can be replaced without powering off the PDU.	
10	RTS may monitor environmental conditions like temperature, humidity, airflow, dew point, door position, flood detection sensors, smoke detector sensor, power failure sensor, etc. within the cabinet to ensure optimal operating conditions.	
11	RTS should have USB support for firmware upgrade, backup, restore device configuration, or expanded logging capacity via a USB storage device.	
12	The RTS should be high-temperature grade, with operating temperature up to 60°C.	
13	RTS should support the configuration of user-defined thresholds, reports, and email alerts and send them automatically to the configured users automatically on the scheduled time intervals.	
14	Rack Transfer Switch should transfer to secondary source in under 12 milliseconds to ensure critical IT equipment continues to receive power during a power outage	
15	RTS should have LED indicating the active source.	
16	IRTS should be supplied with UL Certificate lockable Cables with different Color based on number of sockets available in IPDU. Lockable cables should be provided even the if RTS has lockable outlets. The specification of cables(C13 C14 Power Cord ) are given in the RFP.	
17	RTS should be equipped with capacity indicator LED which should glows if the current drawn exceeds the value of 80% of the current rating.	
18	RTS should have the Over Current Protections Device (OCPD)status LED to indicate over current conditions.	
19	The RTS should be cable of doing self health checks periodically to make sure all the components are running optimally and LED must display the RTS health status.	
20	The RTS should have approvals from RoHS, CE, EN, and IEC certifications.	
21	The RTS should have monitoring capability of input monitoring with breaker level current monitoring. Phase (A) monitoring (kWh, W, VA, A) and Circuit/Breaker Monitoring (A)	

S.N.	Air booster/Active tile Specifications	Compliance (Yes/No)
1	The grills will have EC fans, grill, damper and which should work in synchronization with CRAC Units microprocessor.	
2	The floor grille should be able to get the signal from return air temperature sense mounted on the rare of racks & should be able to regulate the airflow accordingly.	
3	The grilles should be able to handle a load of minimum 10 KW & Maximum upto 25 KW per rack.	
4	The area under the raised floor should be equally pressurized by use of pressure sensing devices(AFPS) so that positive pressure is maintained at all times to ensure sufficient airflow to all racks.	
5	Size of active grill should be 600 mm x 600 mm.	
6	Active Floor Grill should be able to bear a uniformly distributed load of minimum 2000 KG/ Sq M.	
7	A minimum air flow of 1800 CFM to a maximum air flow of 2800 CFM is desired so that a cooling load of minimum 10 KW to maximum 25 KW is managed by active floor grill.	
8	Functional Status Indication.	
9	Provision of two temperature sensors to be connected at the rear of the rack for controlling CFM as per the rack load.	
10	Continuous reading & display of Fan speed, reading & Display of the temperature measured by the sensors.	
11	Indication of fault & alarm situations.	

### **C13 C14 Power Cord Specifications**

Connector (Female):	IEC 60320 C13
Plug (Male):	IEC 60320 C14
Wire Gauge:	18 AWG
Conductors:	3 wire SJT
Copper Wire Stranding:	40 strands
Jacket Material:	PVC
Temperature Rating:	Up to 90°C
Wire Outer Diameter:	8 mm
Voltage Rating:	Up to 250 Volts AC
Current Rating:	10 A
Sheath Color:	Red, Blue, Green, White & Black
Approvals:	UL, CE, RoHS
Length:	1.2 Mtrs or less

**OTHER BID DETAILS**

<b>S No</b>	<b>Description</b>	<b>Value Available in GeM</b>	<b>Value Recommended by Committee</b>
1.	Bid Duration	<ul style="list-style-type: none"><li>• 3</li><li>• 4</li><li>• 5</li><li>• 6</li><li>• 7</li><li>• 8</li><li>• 9</li><li>• 10</li><li>• 11</li><li>• 12</li><li>• 13</li><li>• 14</li><li>• 15</li><li>• 16</li><li>• 17</li><li>• 18</li><li>• 19</li><li>• 20</li><li>• 21</li><li>• 22</li><li>• 23</li><li>• 24</li><li>• 25</li><li>• 26</li><li>• 27</li><li>• 28</li><li>• 29</li><li>• 30</li><li>• 31</li><li>• 32</li><li>• 33</li><li>• 34</li><li>• 35</li><li>• 36</li><li>• 37</li><li>• 38</li><li>• 39</li><li>• 40</li><li>• 41</li><li>• 42</li><li>• 43</li><li>• 44</li><li>• 45</li></ul>	<ul style="list-style-type: none"><li>• 21</li></ul>
2.	Bid Offer Validity (From End Date)	<ul style="list-style-type: none"><li>• 15</li><li>• 20</li><li>• 25</li><li>• 30</li></ul>	<ul style="list-style-type: none"><li>• 90</li></ul>

S No	Description	Value Available in GeM	Value Recommended by Committee
		<ul style="list-style-type: none"> <li>• 35</li> <li>• 40</li> <li>• 45</li> <li>• 50</li> <li>• 55</li> <li>• 60</li> <li>• 65</li> <li>• 70</li> <li>• 75</li> <li>• 80</li> <li>• 85</li> <li>• 90</li> <li>• 95</li> <li>• 100</li> <li>• 105</li> <li>• 110</li> <li>• 115</li> <li>• 120</li> <li>• 125</li> <li>• 130</li> <li>• 135</li> <li>• 140</li> <li>• 145</li> <li>• 150</li> <li>• 155</li> <li>• 160</li> <li>• 165</li> <li>• 170</li> <li>• 175</li> <li>• 180</li> </ul>	
3.	Type of Bid	<ul style="list-style-type: none"> <li>• Single Packet</li> <li>• Two Packet</li> </ul>	<ul style="list-style-type: none"> <li>• Two Packet</li> </ul>
4.	Bid to be taken to RA post technical Evaluation.	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<ul style="list-style-type: none"> <li>• Yes</li> </ul>
5.	Bid to RA Qualification Rule  <i>(MSE/MII Bidders falling in the Price range as defined in the GTC shall not be eliminated &amp; allowed to go ahead in the RA.)</i>	<ul style="list-style-type: none"> <li>• Allow 50% bidders to qualify for RA</li> <li>• Eliminate only H1 bidder</li> </ul>	<ul style="list-style-type: none"> <li>• Eliminate only H1 bidder</li> </ul>
6.	Primary Product Category	<ul style="list-style-type: none"> <li>• Electrical Equipment</li> <li>• Cables and accessories</li> </ul>	<ul style="list-style-type: none"> <li>• Electrical Equipment</li> <li>• Cables and accessories</li> </ul>

S No	Description	Value Available in GeM	Value Recommended by Committee
7.	Select Evaluation Method	<ul style="list-style-type: none"> <li>Total Value wise evaluation</li> <li>Item wise Evaluation</li> <li>Group wise Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>Total Value wise evaluation</li> </ul>
8.	Time to Be Allowed to The Seller for Technical Clarifications During Technical Evaluation (Please select a response duration for clarification from the sellers during technical evaluation. Sellers would be required to submit their response (s) with in the declared response window. Buyer can seek clarifications multiple times also.)	<ul style="list-style-type: none"> <li>2</li> <li>3</li> <li>4</li> <li>5</li> <li>6</li> <li>7</li> <li>8</li> <li>9</li> <li>10</li> <li>11</li> <li>12</li> <li>13</li> <li>14</li> <li>15</li> <li>16</li> <li>17</li> <li>18</li> <li>19</li> <li>20</li> </ul>	<ul style="list-style-type: none"> <li>4</li> </ul>
9.	Bid Estimated Value (On editing, buyer should submit an estimated bid value which will override the existing bid estimated value and will be considered for EMD & eligibility criteria)	Value to be entered	58,00,000
10.	Do You Want To Display Bid Estimated Value In Bid Document.	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	<ul style="list-style-type: none"> <li>No</li> </ul>
11.	BOQ Title	<ul style="list-style-type: none"> <li>Value to be entered</li> </ul>	<ul style="list-style-type: none"> <li>RFP for Procurement of Electrical Equipment and accessories.</li> </ul>
12.	Terms Of Delivery	<ul style="list-style-type: none"> <li>Free Delivery at Site (At Consignee/Reporting Officer's Place)</li> </ul>	<ul style="list-style-type: none"> <li>Free Delivery at Site (At Consignee/Reporting Officer's Place)</li> </ul>
13.	Participant Eligibility Criterion (To be verified by the buyer at the time of technical evaluation)	<ul style="list-style-type: none"> <li>Bidder Annual Turn Over (In Lakhs) – Default value ZERO. (The minimum average annual financial TURNOVER OF BIDDER during the last three years, ending on 31st march of previous financial year, may</li> </ul>	<ul style="list-style-type: none"> <li>50</li> </ul>

S No	Description	Value Available in GeM	Value Recommended by Committee
		<p>be defined by the buyer between 0% to 400% of bid estimated value.)</p> <ul style="list-style-type: none"> <li>Experience Criteria (In Years) 0,1,2,3</li> </ul>	<ul style="list-style-type: none"> <li>3 years</li> </ul>
14.	Additional Criterion (To be verified by the buyer at the time of technical evaluation)	<ul style="list-style-type: none"> <li>Average Annual Turn Over of OEM (In Lakhs) -- Default value ZERO.</li> </ul> <p>(Average annual turnover of OEM requirement should be less than or equal to 400% of estimated bid value/Bid estimated value rounded to nearest lakhs. Buyer should ask for supporting documents for OEM Average annual turnover in document section)</p> <p>(Average annual turnover of OEM to be verified by the Buyer at the time of technical evaluation)</p> <ul style="list-style-type: none"> <li>Past Performance (In Percentage) 0,10,20,30,40, 50,60,70,80</li> </ul>	<ul style="list-style-type: none"> <li>100</li> <li>Past performance :50%</li> </ul>
15.	Documents required from seller	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul> <p>List of Documents to be selected:</p> <ul style="list-style-type: none"> <li>Experience Criteria</li> <li>Past Performance</li> <li>Bidder Turnover</li> <li>Certificate (required in ATC)</li> <li>OEM Authorization Certificate</li> <li>OEM Annual Turnover</li> <li>Additional Doc 1 (Requested in ATC)</li> <li>Additional Doc 2 (Requested in ATC)</li> <li>Additional Doc 3 (Requested in ATC)</li> <li>Additional Doc 4 (Requested in ATC)</li> </ul>	<ul style="list-style-type: none"> <li>Yes</li> <li>Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC), Compliance of BOQ specification and supporting document</li> </ul>

S No	Description	Value Available in GeM	Value Recommended by Committee
		<ul style="list-style-type: none"> <li>Compliance of BOQ specification and supporting document</li> </ul>	
16.	Do You Want To Give Exemption To Verified MSE	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul> If Yes, then - Year of Experience - Turnover	<ul style="list-style-type: none"> <li>Yes</li> </ul> -Year of Experience - Turnover
17.	Do You Want To Give Exemption To Verified Startups	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul> If Yes, then - Year of Experience - Turnover	<ul style="list-style-type: none"> <li>Yes</li> </ul> -Year of Experience - Turnover
18.	Do You Want To Restrict Participation To CPSE Seller Only?	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	<ul style="list-style-type: none"> <li>No</li> </ul>
19.	Excel upload required	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	<ul style="list-style-type: none"> <li>No</li> </ul>
20.	Financial Document Required	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	<ul style="list-style-type: none"> <li>No</li> </ul>
21.	Is Pre-Bid Interaction Required?	<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul> If yes, <ul style="list-style-type: none"> <li>➤ Pre-Bid Interaction Date</li> <li>➤ Pre-Bid Venue Details</li> </ul>	<ul style="list-style-type: none"> <li>Yes</li> </ul> <ul style="list-style-type: none"> <li>➤ 7 days after bid creation</li> <li>➤ 2<sup>nd</sup> Floor, DRDC, Punjab National Bank, Plot No.29, Sector-11, CBD Belapur, Navi Mumbai</li> </ul>

**EMD / ePBG DETAILS**

<b>S No</b>	<b>Description</b>	<b>Value Available in GeM</b>	<b>Value Recommended by Committee</b>
1	EMD Details		
	EMD Required	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<ul style="list-style-type: none"> <li>• Yes</li> </ul>
	Advisory Bank	<ul style="list-style-type: none"> <li>• Axis Bank Ltd</li> <li>• Bank of Baroda</li> <li>• Bank of India</li> <li>• HDFC Bank</li> <li>• ICICI</li> <li>• IDBI Bank</li> <li>• Indus land Bank</li> <li>• Kotak Mahindra Bank</li> <li>• Punjab National Bank</li> <li>• State Bank of India</li> <li>• YES Bank Ltd</li> </ul>	<ul style="list-style-type: none"> <li>• State Bank of India</li> </ul>
	EMD Amount	<ul style="list-style-type: none"> <li>• No values available in the portal</li> </ul>	<ul style="list-style-type: none"> <li>• 116000</li> </ul>
2	ePBG Details		
	ePBG Required	<ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<ul style="list-style-type: none"> <li>• Yes</li> </ul>
	Advisory Bank	<ul style="list-style-type: none"> <li>• Axis Bank Ltd</li> <li>• Bank of Baroda</li> <li>• Bank of India</li> <li>• HDFC Bank</li> <li>• ICICI</li> <li>• IDBI Bank</li> <li>• Indus land Bank</li> <li>• Kotak Mahindra Bank</li> <li>• Punjab National Bank</li> <li>• State Bank of India</li> <li>• YES Bank Ltd</li> </ul>	<ul style="list-style-type: none"> <li>• State Bank of India</li> </ul>
	ePBG Percentage <i>(between 2% to 10% of estimated price)</i>	<ul style="list-style-type: none"> <li>• No values available in the portal</li> </ul>	<ul style="list-style-type: none"> <li>• 5</li> </ul>
	Duration of ePBG required (in Months)	<ul style="list-style-type: none"> <li>• From 1 Month to 62 Months</li> </ul>	<ul style="list-style-type: none"> <li>• 42</li> </ul>
	Beneficiary Details: Name, Designation & Address	<ul style="list-style-type: none"> <li>• No values available in the portal</li> </ul>	Name: Rahul Kumar, CM Address: DRDC, Plot no.29 Sector – 11, CBD Belapur Navi Mumbai, Dist. Thane Maharashtra – 400 614

## ADDITIONAL TERMS AND CONDITIONS

1. Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
2. Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5 years' residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.
3. End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.
4. Installation, Commissioning, Testing, Configuration, Training (if any – whichever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.
  - The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer
  - The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer
  - The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.
6. Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
7. Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:
  - The Seller fails to comply with any material term of the Contract.
  - The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
  - The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
  - The Seller becomes bankrupt or goes into liquidation
  - The Seller makes a general assignment for the benefit of creditors
  - A receiver is appointed for any substantial property owned by the Seller
  - The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller
8. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.
9. Availability of service Centres: Bidder /OEM must have Service Centre in the State of each Consignee's Location.

10. Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
11. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
12. Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.

### **INSTRUCTION TO BIDDERS**

1. **POWER OF ATTORNEY/ AUTHORIZATION LETTER OR RESOLUTION COPY**  
In case of company, a certified copy of latest Board Resolution in favour of Authorized Person(s) duly authorized by the Company Secretary/ Director along with validity of authorization is to be submitted **AND** in case the authorized person delegates authority to another person of the company, Power of attorney in original (executed on stamp paper of appropriate value) with bid reference, showing that the signatory has been duly authorized to sign the Bid documents, Contracts, Agreements with the Bank on behalf of the company.

This is to be submitted by all the bidder(s) involved in the bid.

2. **COST OF BIDDING**

The Bidder shall bear all the costs associated with the preparation and submission of their bid and Punjab National Bank, hereinafter referred to as "Bank" or "Bank", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

3. **BIDDING DOCUMENT**

The Bidder is expected to examine all instructions, forms, terms and conditions in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidders' risk and may result in the rejection of its bid without any further reference to the bidder. **Bidder should submit the bid strictly as per RFP failing which bid will be treated as non-responsive and will be liable for rejection.**

4. **LANGUAGE OF BIDS**

The bids prepared by the bidder and all correspondence and document relating to the bids exchanged by the bidder and PNB, shall be written in English.

5. **AUTHENTICATION OF ERASURES/ OVERWRITING ETC.**

Any inter-lineation, erasures or overwriting shall not be valid and it will lead to rejection of bid without quoting any reason.

6. **LATE BID**

Any bid received by the Bank after the deadline for submission of bid will be rejected.

7. **BID CURRENCY**

Prices shall be expressed in the Indian Rupees only.

#### 8. BID EARNEST MONEY

Bidder has to submit the Bid Earnest Money (EMD), which may be submitted in the form of online deposit or Bank Guarantee (BG) favoring PUNJAB NATIONAL BANK, DRDC, Belapur, Navi Mumbai and filling all the details as per specified Performa.

The Bank Guarantee should be issued by any Public Sector Bank or scheduled Commercial Bank other than Punjab National Bank. The BG should remain valid for a period of forty-five (45) days beyond the final bid validity period. Bidder shall be responsible to get the same extended for a further period of 6 months, if required by the Bank. The BG should be submitted at the time of bid submission. MSE bidder is exempted from payment of EMD if bidder can furnish requisite proof subject to the satisfaction of Bank. This exemption is not applicable for traders, sole agents, distributors etc. Start-up bidder recognized by Department of Industrial Policy and Promotion (DIPP) is also exempted from payment of Earnest Money Deposit.

**In case of unsuccessful bidder, EMD will be returned either on completion of tender process or within one month of disqualification of the bidder, as per Bank's discretion. No interest will be payable on EMD amount. The EMD will be returned to the successful bidder upon submission of Performance Bank Guarantee and no interest will be payable on EMD amount.**

#### Details for online payment:

Account No. 4138002200000035

IFSC Code: PUNB0413800

Bank& Branch: Punjab National Bank, DRDC, CBD Belapur, Navi Mumbai -400614

***(Proof of the transaction (printout) to be submitted along with the bid documents)***

#### 9. Pre-Bid Meeting & Pre-Bid Queries.

Bidders are required to submit pre-bid queries before date of pre bid meeting. Queries received on or after the date of pre bid meeting will not be entertained by the Bank. Bidders are also required to bring hard copy of the same queries on their letter head, duly signed and stamped by their authorized signatory on the date of pre bid meeting. Queries to be submitted on GeM.

Sr. No.	RFP Page No.	RFP Clause	Bidder's Query/Suggestion/Remarks

Only two persons per bidder will be allowed to attend the Pre-Bid meeting provided they have authorization letter from competent authority to attend the pre-bid meeting from their company. Bidders attending the pre-bid are also required to submit a copy of their I-card issued by their company.

#### 10. SUBMISSION OF BID

All the Annexures and bid documents are to be uploaded in pdf format during the online bid submission. All the correspondence should be addressed to Bank at the following address.

**The Assistant General Manager  
Punjab National Bank,  
DRDC,CBD Belapur  
Navi Mumbai - 400614**

**11. CONTACTING THE BANK**

Any effort by a bidder to influence the Bank in evaluation of the Bank's bid, bid comparison or contract award decision may result in the rejection of the Bidders' bid. Bank's decision will be final and without prejudice and will be binding on all parties.

**12. TERMS AND CONDITIONS OF THE BIDDING FIRMS**

The bidder has to accept all terms and conditions of the Bank and should not impose any of its own conditions upon the Bank. A bidder who does not accept any or all conditions of the Bank shall be disqualified from the selection process at any stage as deemed fit by the Bank.

**13. LOCAL CONDITIONS**

The bidder must acquaint himself with the local conditions and factors, which may have any effect on the performance of the contract and / or the cost.

**14. BANKS RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS**

The Bank reserves the right to accept or reject any bid and annul the bidding process or even reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders about the grounds for the Bank's action. The Bank reserves the right to accept or reject any technology proposed by any bidder.

**15. CLARIFICATIONS OF BID**

To assist in the examination, evaluation and comparison of bids the Bank may, at its discretion, ask the bidder for clarification and response shall be submitted in writing, duly signed & stamped by the authorized signatory and no change in the price or substance of the bid shall be sought, offered or permitted. The clarification and response received from bidder will be subsequently part of bid submitted by that bidder.

**16. ARITHMETICAL ERRORS**

Arithmetical errors will be rectified as follows:

- If there is any discrepancy in total amount and multiplication of unit rate and Multiplication factor, unit rates will prevail and the total amount shall be recalculated on the basis of Unit rate and multiplication factor.
- If there is any discrepancy between words and figures, the amount in the words will prevail.
- AMC/ATS amount, if asked for in specified range, and quoted under or beyond the specified range, would also be recalculated.

**17. PRELIMINARY EXAMINATION**

Bids that do not meet the basic requirements specified in the bid documents will be disqualified. Some important points on the basis of which a bid will be declared as unresponsive and be ignored during the initial scrutiny are:

- i. The bid is not in the prescribed format or is unsigned or not signed as per the stipulations in the bid document;
- ii. The required EMD has not been submitted or exemption from EMD is claimed without acceptable proof of exemption;
- iii. The bidder has not submitted Integrity Pact executed on non-judicial stamp paper of appropriate value.

- iv. The bidder is not eligible to participate in the bid as per laid down eligibility criteria
- v. The bidder has quoted for goods manufactured by a different firm without the required authority letter from the proposed manufacturer;
- vi. Against a schedule in the list of requirements in the tender enquiry, the bidder has not quoted for the entire requirement as specified in that schedule.

18. DISCREPANCIES BETWEEN ORIGINAL AND SCANNED COPIES OF BID

Discrepancies can also be observed in responsive bids between the original copy and uploaded scanned copies. In such a case, the text, and so on, of the scanned copy will prevail.

19. MINOR INFIRMITY/IRREGULARITY/NON-CONFORMITY

During the preliminary examination, some minor infirmity and/or irregularity and/or nonconformity may also be found in some tenders. Such minor issues could be a missing pages/ attachment or illegibility in a submitted document; non-submission of requisite number of copies of a document. Wherever necessary, observations on such 'minor' issues may be conveyed to the bidder through GeM portal, and so on, asking him to respond by a specified date also mentioning therein that, if the bidder does not conform Bank's view or respond by that specified date, his bid will be liable to be rejected. Depending on the outcome, such bidders are to be ignored or considered further.

20. REVELATION OF PRICES

The prices in any form or by any reasons should not be disclosed in the technical or other parts of the bid except in the commercial bid which is to be submitted online. Failure to do so will make the bid liable to be rejected.

21. CONTACTING BANK OR PUTTING OUTSIDE INFLUENCE

Bidders are forbidden to contact Bank or its Consultants on any matter relating to this bid from the time of submission of commercial bid to the time the contract is awarded. Any effort on the part of the bidder to influence bid evaluation process, or contract award decision may result in the rejection of the bid.

22. CONFIDENTIAL INFORMATION

1. Except as required by law, the parties shall ensure that all the confidential information- business or otherwise as disclosed by one party to other/s during negotiation/ implementation/execution of this Agreement or which may in any manner by any of its officers comes into the other party's knowledge or possession or control, shall not be used for any purposes other than those required or permitted by this Agreement and shall remain confidential and shall not be disclosed to any other party (including a subcontractor) except insofar as may be required for the proper implementation of this Agreement or permitted by other party expressly in writing.

2. For the purposes of this Agreement, information relating to the Bank's business, of its customers/employees, business systems, business processes, policies, internal notes, third party correspondences and documents shared in confidence or in respect of which no express permission has been obtained from Recipient by Disclosing Party, supplier lists or any other information having potential bearing on its business, trade, standing or reputation, information affecting employee's or an office bearer's right to privacy or proprietary information as defined hereinafter shall be deemed to be confidential information. For the purposes of this clause, Proprietary Information shall include, but not be limited to, domain names, trade secrets- whether or not protected under any patent or copy right or other intellectual property laws- whether contained on computer hard

disks or floppy diskettes or otherwise available in any oral, scripted or photographic or electronic form- without any limitation whatsoever, copyrights, business ideas, techniques, know-how, inventions (whether patentable or not), any other information of any type relating to designs, configurations, information concerning technical or financial aspects, intellectual property rights, documentation, policies, board notes, circulars, letters including correspondences received or exchanged via electronic or web-based mediums in confidence, recorded data, schematics, layouts, source code, master works, master databases, algorithms, flow charts, formulae, works of authorship, mechanisms, research, manufacture, improvements, assembly, installation, the information concerning the Parties' actual or anticipated business, research or development, or the information which is received in confidence by the disclosing party to the Recipient. It is further agreed that the information relating to the Bank and its customers is deemed confidential whether marked confidential or not.

Notwithstanding the foregoing, any information which orally or visually or in writing is disclosed to the recipient by the Disclosing Party shall be deemed to be Confidential Information, if the disclosing party, within 10 (ten) days after such disclosure, sends to the Recipient a written document or documents describing such Proprietary Information and referencing the place and date of such oral, visual or written disclosure and the names of the employees or officers of the Recipient to whom such disclosure was made.

3. Vendor agrees to regard and preserve as confidential all information related to the business and other activities of the Bank, its customers, suppliers and other entities with whom Bank is presently or in future may enter into business, as may be obtained by Vendor or may be developed as a result of this Agreement. Vendor agrees to hold such information in trust and complete confidence for Bank and not to disclose such information to any person, firm or enterprise or use (directly or indirectly) any such information for its own benefit or the benefit of any other party, unless expressly authorized by Bank in writing, and further agrees to limit access to and disclosure of such confidential information to Vendor's employees on a strictly "need to know" basis only and who have signed or are bound by confidentiality agreements/undertakings at least as stringent as those contained herein. Vendor shall not without the consent of Bank make use of any document or reproduce in any way the information which it may come to know or have, except for the purpose of performance of this Agreement.

4. The Vendor agrees to protect the confidential information of the Bank with the same standard of care and procedures used by it to protect its own confidential Information. Without limitation of the foregoing, the Vendor shall use reasonable efforts to advise the Bank immediately in the event Vendor learns or has reason to believe that any person who has had access to confidential information has violated or intends to violate the terms of the Agreement and shall reasonably cooperate in seeking injunctive relieve against any such person.

5. That if the Vendor hires another person to assist it in the performance of its obligations under the terms of this Agreement, or assigns any portion of its rights or delegates any portion of its responsibilities or obligations under the Agreement to another person in any manner, it shall cause its assignee or delegate to be bound to retain the confidentiality of the confidential information in the same manner as the Vendor is bound to maintain the confidentiality.

6. Even if a Vendor's employee leaves the job or his services are terminated/expires, the Vendor shall ensure that he does not share any

confidential information of the Bank with third parties nor uses such it to derive unauthorised profits out of it. Vendor shall continue to be responsible for any such act of its ex-employee and agrees to indemnify the Bank against any loss suffered by Bank due to disclosure of confidential information in such circumstances.

7. Bank acknowledges that it considers the Vendor related material information including software product(s), trade secrets, documentations and electronic or non-electronic communication made in confidence, to be confidential and, agrees that unless Bank has obtained Vendor's written consent, Bank shall keep such materials confidential and prevent their disclosure to any person other than employees, representatives of Vendor or any other person it reasonably believes to be authorised by Vendor to receive such information, to whom it shall be disclosed only for purposes specifically related to Vendor's permitted use of the Products/as necessary for the purposes of this agreement.

8. An Information shall not be considered confidential to the extent and only to the extent, such information is:

- a. already known to the receiving party free of any restriction at the time it is obtained from the other party;
- b. subsequently learned from an independent third party free of any restriction and without breach of this Agreement;
- c. or becomes publicly available through no wrongful act of the other party;
- d. independently developed by one party without reference to any Confidential information of the other;
- e. required to be disclosed pursuant to a requirement of a governmental agency or law so long as the parties provide each other with timely written prior notice of such requirement.

9. The obligation contained in this clause shall survive after the termination of this Agreement. Confidentiality of customer information shall be maintained and survive even after the Agreement expires or terminated.

10. The infraction of confidentiality terms shall constitute material breach of the Agreement, and the bank shall be entitled to take appropriate actions as available in law or under this Agreement against the Vendor as the case may be. VENDOR agrees to indemnify PNB against any loss suffered by PNB due to breach of confidential terms as mentioned hereinabove.

## 23. FORCE MAJEURE

Notwithstanding anything contained in this Agreement, the vendor shall not be liable for penalty or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Agreement is the result of an event of force majeure. For purposes of this clause, "force majeure" means an event beyond the control of the vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not restricted to, war or revolution and epidemics. If a force majeure event arises, the vendor shall notify within 7 days the Bank in writing, the vendor shall continue to perform its obligation under the Agreement to the extent possible mitigate the consequences of the force majeure event and make all necessary alternative

arrangements to perform their obligations and accordingly shall seek all alternative means of performance not prevented by the force majeure event.

Provided further that in case of delay of Services, which shall be solely decided by the Bank, the Bank shall not be held liable for non-performance of its obligations under the Agreement and the Bank shall have the right to terminate this Agreement without giving any further notice to the Vendor. Bank reserves the right to assign the work to other Vendor without any consequences and claims

#### 24. NON-DISCLOSURE

By virtue of Contract, as and when it is entered into between the Bank and the vendor, and its implementation thereof, the vendor may have access to the confidential information and data of the Bank and its customers. The vendor will enter into a Non-Disclosure Agreement to maintain the secrecy of Bank's data as per following: -

- a. That the vendor will treat the confidential information as confidential and shall not disclose to any third party. The vendor will also agree that its employees, agents, sub-contractors shall maintain confidentiality of the confidential information.
- b. That the vendor will agree that it shall neither use, nor reproduce for use in any way, any confidential information of the Bank without consent of the Bank. That the vendor will also agree to protect the confidential information of the Bank with at least the same standard of care and procedures used by them to protect its own confidential Information of similar importance. Without limitation of the foregoing, the vendor shall use full efforts to advise the Bank immediately in the event that the vendor learns or has reason to believe that any person who has had access to confidential information has violated or intends to violate the terms of the Contract to be entered into between the Bank and the vendor, and will cooperate in all manner in seeking injunctive relieve against any such person.
- c. That if the vendor hires another person to assist it in the performance of its obligations under the Contract, or assigns any portion of its rights or delegates any portion of its responsibilities or obligations under the Contract to another person, it shall cause its assignee or delegate to be bound to retain the confidentiality of the confidential information in the same manner as the Vendor is bound to maintain the confidentiality. This clause will remain valid even after the termination or expiry of this agreement.
- d. That the vendor will strictly maintain the secrecy of Bank's data.

The Bank shall provide access to its premises to the authorized personnel of the vendor to carry out the work related to installation etc. which is required to perform its obligation to bank. In accessing Bank's premises, the vendor shall however comply with any and all rules, regulations, policies and procedures relating to the access, entry, safety and security to discharge their obligation as per the terms and condition of the agreement

- e. Even if any employee of the vendor leaves the job or his services are terminated/expires, the vendor shall ensure that Banks confidential information is not shared with any third party nor Banks confidential information is used to derive unauthorized profits out of it. Vendor shall

continue to be responsible for any such act of its ex-employee and agrees to indemnify the Bank against any loss suffered by Bank due to disclosure of confidential information in such circumstances.

f. The obligation contained in this clause shall survive even after the termination of this Agreement. Confidentiality of customer information shall be maintained and survive even after the Agreement expires or terminated.

g. The infraction of confidentiality terms shall constitute material breach of the Agreement, and the bank shall be entitled to take appropriate actions as available in law or under this Agreement against the Vendor as the case may be. Vendor agrees to indemnify the Bank against any loss suffered by Bank due to breach of confidential terms as mentioned hereinabove.

## 25. LAND BORDER CLAUSE

Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for the purpose of registration under this Order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)

## 26. CONSIDERATION OF ABNORMALLY LOW BIDS

An Abnormally Low Bid is one in which the Bid price appears so low that it raises material concerns as to the capability of the Bidder to perform the contract at the offered price. Bank may in such cases seek written clarifications from the Bidder, including detailed price analyses of its Bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analyses, Bank determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Bank may reject the Bid/Proposal.

**TERMS AND CONDITIONS****1. SIGNING OF CONTRACT**

The successful bidder(s) shall mandatorily enter into a Service Level Agreement (SLA) and Non-Disclosure Agreement (NDA) with Bank, within 30 working days of the award of the tender or within such extended period as may be permitted by the Bank. The letter of acceptance and such other terms and conditions as may be determined by the Bank to be necessary for the due performance of the work in accordance with the Bid and the acceptance thereof, with terms and conditions shall be contained in a Memorandum of Understanding to be signed at the time of execution of the Form of Contract. If the contract is not signed within the given period If the contract is not signed within the given period 30 days/extended period, the EMD will be forfeited after a grace period of 15 working days\*.

The bidder has to accept all terms and conditions of the Bank and should not impose any of its own conditions upon the Bank. A bidder who does not accept any or all conditions of the Bank shall be disqualified from the selection process at any stage as deemed fit by the Bank.

Note: working days refers to Bank's working days.

**2. PERFORMANCE BANK GUARANTEE**

The successful bidder has to submit the Performance Bank Guarantee (PBG), detailed as under:

- a) The successful bidder will have to submit Performance Bank Guarantee amounting to 5% of Purchase order value within one month of acceptance of purchase order & initially valid for a **period of 36 months with claim period of another 6 months.**
- b) **The Bank Guarantee should be issued by any Public Sector Bank or scheduled Commercial Bank other than Punjab National Bank.**
- c) The Performance Bank Guarantee will be furnished for due performance of the complete Solution/services.
- d) In case successful bidder submits any false information or declaration letter during the tender process or period of contract, Bank shall invoke the EMD/ Performance Bank Guarantee submitted by the bidder to recover penalty/damages. In case successful bidder fails to perform the contract / to comply with the terms and condition of RFP, Bank shall invoke the Performance Bank Guarantee to recover penalty/damages.
- e) No interest on PBG will be paid by Bank.

**3. DURATION OF CONTRACT**

Bank will enter into a contract with the successful bidder initially which shall start from the date of signing the contract and will be valid for a period of 3 years.

'Service Level Agreement' to be signed between Bank and the Service Provider following the completion of selection process and will continue until end of the contract period or terminated whichever is earlier.

Bank reserves right to terminate the contract at any time in case successful bidder fails to meet any of the requirements as mentioned in the RFP.

#### **4. ACCEPTANCE OF ORDER (ORDER PLACEMENT)**

Orders will be placed by the Bank. The successful bidder shall have to accept and acknowledge orders within 7 working days from the date of order placement. Bank has a right to cancel the order and forfeit the entire EMD amount if the same is not accepted within a period of 7 working days from the date of order.

#### **5. NOT ACCEPTANCE/ NON EXECUTION OF ORDER**

In case the bidder shortlisted through this RFP process (hereinafter called "successful bidder") refuses to accept / execute the order, Bank will procure the same from the respective OEM as per existing terms & conditions and rate accepted by OEM. The said successful bidder will have to bear the difference of cost if any of such item / product purchased by Bank from OEM (Bank is having all the rights to recover the difference/ penalty amount from PBG as well as any amount payable to the said successful bidder). Bank also reserves the right to blacklist/debar the said successful bidder in such eventuality without giving any notice thereof in this regard for a period of further three years from the date of blacklisting/debarment.

#### **6. EXECUTION OF ORDER**

Bidder to complete the execution of order as per below details:

<b>S. No</b>	<b>Item Title</b>	<b>Item Description</b>	<b>Delivery Period (in days)</b>	<b>Location</b>
1	RACK ATS	230V, 16A,C20in,(8) C13(1) C19 Out	30	Mumbai
2	Air booster	Air Booster	30	Mumbai
3	Vertical Rack PDU	Vertical Rack PDU 1U,32A, 208/230V, (18)C13	30	Mumbai

#### **7. ACCEPTANCE TEST**

Final Acceptance Test (FAT) will be conducted by Bidder at the site in presence of Bank officials and /or nominated person. Installation report (IR) and Final Acceptance report should be submitted after complete implementation of systems. Bank will take over the system on successful completion of above acceptance test.

#### **8. PAYMENT**

Payment will be released as follows:

- a. 80% on delivery of material and on submission of undisputed invoice.
- b. Remaining 20% after 3 months of delivery and on submission of undisputed invoice

## 9. TAXES AND DUTIES

The rates quoted in Performa for Commercial offer should be inclusive of all taxes including GST. The rate of applicable GST should be informed and charged separately in the invoice generated for supply of the product.

It will be the responsibility of the Vendor to provide clarifications/particulars/documents etc. to the appropriate tax authorities for assessment of tax, compliance with labour and other laws, etc. at its cost.

Tax deduction at Source - Wherever the laws and regulations require deduction of such taxes at the source of payment, the Bank shall be within its right to effect such deductions from the payment due to Vendor. The remittance of amounts so deducted and issuance of certificate for such deductions shall be made by the Bank as per the laws and regulations in force. Nothing in the Contract shall relieve Vendor from his responsibility to pay any tax that may be levied on income and profits made by Vendor in respect of this contract.

## 10. LIQUIDATED DAMAGES:

The Bidder should adhere to laws of the land and rules, regulations and guidelines issued by the various regulatory, statutory and Government authorities as required from time to time during the course of the contract.

Notwithstanding Bank's right to terminate the order, penalty at 1% (one percent) of the undelivered portion of the order value per week will be charged for **every week's delay** in the specified delivery schedule subject to a maximum of 5% of the order value. Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by Bank to the Bidder. Such penalties will be based on the timelines stated by the Bidder during the presentation to the bank.

If the Bidder fails to complete the due performance of the contract in accordance to the terms and conditions, the Bank reserves the right either to terminate the contract or to accept performance already made by the Bidder after imposing Penalty on Bidder. Penalty will be calculated on per week basis and on the same Rate as applicable to Liquidated Damages.

In case of termination of contract, the Bank reserves the right to recover an amount equal to 10% of the Contract value as Liquidated Damages for non-performance.

Both Penalty and Liquidated Damages are independent of each other and are applicable separately and concurrently. The penalty is for delay of performance and not for termination, whereas the liquidated damages are applicable only on event of termination on default.

Penalty and Liquidated Damages are not applicable for reasons attributable to the Bank and Force Majeure. However, it is the responsibility of the Bidder to prove that the delay is attributable to the Bank and Force Majeure. The Bidder shall submit the proof authenticated by the Bidder and Bank's official that the delay is attributed to the Bank and/or Force Majeure along with the bills requesting payment.

The Bidder shall perform its obligations under the agreement entered into with the Bank, in a professional manner.

If any act or failure by the Bidder under the agreement results in failure or inoperability of systems and if the Bank has to take corrective actions, to ensure functionality of its property, the Bank reserves the right to impose penalty, which may be equal to the cost it incurs or the loss it suffers for such failures.

If the Bidder fails to complete the due performance of the contract in document, the Bank reserves the right either to terminate the order or to recover a suitable amount as deemed reasonable as Penalty / Liquidated damages for non-performance. SLA/RFP violation will attract penalties.

## **11. PENALTY**

- a. Delayed Delivery: Penalty at 1% per week or part thereof delay in delivery on hardware. Subject to a maximum of 10%.
- b. Delayed Installation: Penalty at 1% per week or part thereof delay in delivery on hardware. Subject to a maximum of 10%.
- c. In case the Hardware is reported to be not working during warranty period, the same should be fully repaired within 2 hours of reporting the issue. In case of bidder fails to meet above standards, a stand by arrangement should be provided till the hw is repaired (of equivalent or higher configuration). In case bidder fails to meet the above standards of maintenance, there will be a penalty of Rs 1000/- per day or part thereof.

## **12. WARRANTY**

- a. The bidder shall provide **three years on-site comprehensive warranty** covering all parts & labour from the date of acceptance installation. The Hardware should be repaired within 2 hours of reporting of the defect. In case of Bidder fails to meet the above standards, a standby arrangement should be provided till the product is repaired.
- b. The bidder shall be responsible for all costs relating to spares, maintenance and transport charges from and to the Site in connection with the repair/replacement of the Products or any component/part there under, which, under normal and proper use and maintenance thereof, proves defective in design, material or workmanship or fails to conform to the specifications, as specified.
- c. The bidder shall be fully responsible for the manufacturer's warranty for all equipment, accessories, spare parts etc. against any defects arising from design, material, manufacturing, workmanship, or any act or omission of the manufacturer/ Vendor or any defect that may develop under normal use of supplied products during the warranty period

## **13. INCIDENTAL SERVICES**

The successful bidder may be required to provide all but not limited of the following services, including additional service, if any relating to:

- i) Performance or supervision of on-site assembly and /or start-up of the goods/ services;
- ii) furnishing of detailed operations, SOP and maintenance manual for each unit of the goods/ services;

- iii) Training of the Bank's personnel on-site, start-up, maintenance, and / or repair of goods/ services; if applicable

**14. CANCELLATION OF PURCHASE ORDER**

After issuance of purchase order to successful bidder, Bank reserves the right to cancel the purchase order without giving any notice, for following reasons

- a. Non submission of acceptance of order by the bidder within seven (07) working days of placement of Purchase Order.
- b. Non submission of performance Bank guarantee within stipulated time as specified in the RFP.
- c. Non signing of contract within the time specified by Bank.
- d. Non submission of any report/undertaking/document/compliance which was due within one month from the date of Purchase Order.

**15. INFORMATION SECURITY**

Successful Bidder upon selection will comply with all the present and future provisions of the Information Security Policy/Guidelines of RBI, Respective Govt. Agencies and the Bank and provide such regulatory requirements at no additional cost to Bank during and after the contract period. The Solution may be audited by RBI/any other Regulatory Authority and any observation pointed out by these bodies have to be complied by the successful bidder within the timelines stipulated by the regulatory agencies, without any additional cost to the Bank. The offered solution shall be subjected to Bank's audit through off-site and on-site scrutiny at any time during the contract period. The auditors may be internal/ external. The successful bidder should provide solution and implementation for all the audit points raised by Bank's internal/external team during the contract period, within the stipulated timelines, without any extra cost.

Any financial loss to the Bank, because of security breach, Negligence or any reason attributable to the Vendor will be recovered from the Vendor.

**16. SIGNING OF PRE CONTRACT INTEGRITY PACT**

The bidder should submit Original Executed Integrity Pact along with the technical bid. The Integrity Pact must be executed on stamp paper of appropriate value and must be signed by all the witnesses also. The Performa of Integrity Pact is as per **(Annexure-XI)**.

**17. CARTELIZATION AMONG BIDDERS**

In terms of Banks extant guidelines following shall prevail:

	<b>Bids allowed by</b>		<b>Bids not Allowed by</b>
a	Principal / OEM / Solution Provider on a standalone basis.	a	If any product of Principal / Original Equipment Manufacturer (OEM) is being quoted in the tender, the OEM Company cannot bid for any other OEM 's product.
b	<u>Indian Authorised Representative (IAR)/ Agent / System Integrator (SI) on behalf</u>	b	IAR / Agent / SI and the Principal /OEM/ Solution Provider cannot bid

	<b>Bids allowed by</b>		<b>Bids not Allowed by</b>
	of the Principal / Original Equipment Manufacturer (OEM) / Solution Provider		simultaneously for the same product in the same tender.
c	Principal /OEM / Solution Provider along with a System Integrator in consortium. However, all the consortium members would have to sign the contract/agreement with the Bank.	c	If an IAR submits bid on behalf of the Principal/OEM, the same IAR <u>shall not submit a bid</u> on behalf of another Principal/OEM in the same tender for the same item/product.

## **18. DELAYS IN THE SUPPLIER'S PERFORMANCE**

Delivery of the goods and performance of the Services shall be made by the supplier in accordance with the time schedule specified by Bank. Any delay in performing the obligation by the supplier will result in imposition of liquidated damages and/or termination of contract for default including liquidation of PBG.

## **19. INDEMNITY**

- i Successful bidder assumes responsibility for and shall indemnify and keep the Bank harmless from all liabilities, claims, costs, expenses, taxes and assessments including penalties, punitive damages, expenses incurred and costs which are or may be required to be paid by reasons of any breach of the Successful bidder's obligations under this Agreement or otherwise for which the Successful bidder has assumed responsibilities including those imposed under any Agreement, local or national law or laws, or in respect to all salaries, wages or other compensation to all persons employed/hired/deployed/services utilized by the Successful bidder in connection with the performance/discharge of its obligations under this Agreement. The Successful bidder shall execute, deliver such other further instruments to comply with all the requirements of such laws and regulations as may be necessary there under to conform and effectuate the terms of this Agreement and to protect the Bank during the tenure of the Agreement.
- ii. Where any patent, trade mark, registered design, copyrights and/ or intellectual property rights vest in a third party, the Successful bidder shall be liable for settling with such third party and paying such license fee, royalty and/ or compensation etc. thereon as may become payable. In the event of any third party raising claim or bringing action against the Bank including but not limited to action for injunction in connection with any rights affecting the machine/licenses/services supplied/rendered by the Successful bidder under this Agreement or uses thereof, the Successful bidder agrees and undertakes to defend and / or to assist the Bank in defending, if Bank in its discretion so decides, at the Successful bidder's cost against such third party's claim and / or actions and against any law suits of any kind initiated against the Bank.
- iii. Successful bidder further agrees that it shall, at its own expense, defend or cause to be defended or, at its option, settle any claim or action ("Claim") brought against the Bank by a third party alleging that the use of the Licensed Material by the Bank infringes any Intellectual Property Rights of that third party. Subject to the other conditions of this section, Successful bidder shall pay any compromise, settlement or judgment entered against the Bank with

respect to any Claim and fully indemnify the Bank in respect of all costs and expenses relating to the Claim provided that the Bank notifies Successful bidder in writing of the Claim immediately on becoming aware of it.

- iv. No settlement of claim shall be deemed to be an admission of any liability by the Bank for the infringement alleged.
- v. If any Licensed Material becomes the subject of any Claim or if a court judgment is made that any Licensed Material does infringe, or if the use of licensing of any part of any Licensed Material is restricted, Successful bidder at its option and expense shall:
  - a. obtain for the Bank the right to continue to use the Licensed Material;
  - b. replace or modify the Licensed Material so that it becomes non-infringing;
  - c. if none of the above (a) or (b) is possible, return the entire consideration received from the Bank for the Licensed Material on a pro rata portion basis.
- vi. The terms of this clause shall survive the termination of this Agreement.

## **20. EXCHANGE RATE VARIATION**

No variation in price in this regard will be allowed if the variation in the rate of exchange remains within the limit of plus/minus 2.5 % (Two-point Five percent)).

## **21. TERMINATION OF CONTRACT**

1. Bank will have the right to terminate the contract after giving one month's advance notice including 15 days curing period to VENDOR in case of unsatisfactory services, non-capable resources or non-initiation of services within 7 days of order contract. Decision of the Bank regarding quality of services will be binding on the Vendor.

The Bank shall have the right to terminate/cancel the contract with the vendor at any time during the contract period, by giving a written notice of 30 days, for any valid reason, including but not limited to the following:

- a. Non-capable resources or non-initiation of services within 7 days of order Agreement;
- b. Delay in execution of order placed by the Bank
- c. Discrepancies / deviations in the agreed processes and/or products;
- d. Failure of Vendor to complete implementation of appliance within the time as specified in the Purchase Order/under this Agreement;
- e. Violation of terms & conditions stipulated in the Purchase Order to the extent not inconsistent with the terms and conditions laid out in present Agreement;
- f. Change in Bank Policy;
- g. Unsatisfactory services/poor quality of product/services;
- h. The Bank may terminate the Agreement in case of breach of any of the representation and warranties as mentioned in this Agreement or in case of breach of any of the terms and condition as set forth in the Agreement.

2. Notwithstanding anything contained in this Agreement, Bank shall be at the liberty to terminate this Agreement at any time by sending a 30 days -notice period to the Vendor without bearing any consequences.
3. Immediately upon the date of expiry or Termination of this Agreement, Bank shall have no further obligation to pay any amount for any periods commencing on or after such date.
4. In the event of Termination on account of failure of the Vendor to perform the obligations under this Agreement, the Bank shall have the right to invoke the Performance Bank Guarantee(s)/Security(s) given by the Vendor.
5. In case of termination due to reasons attributable to the vendor as decided by the Bank, Bank reserves the right to allot the remaining work to another Vendor of its choice on such terms and conditions as it may deem fit. Any financial liability including costs, charges, expenses which the bank incurs on this account, shall be payable by the Vendor.
6. The Bank reserves the right to recover any dues payable to the selected vendor from any amount outstanding to the credit of the vendor, including pending bills and/or by invoking Bank Guarantee, if any, under this contract or any other contract/order.
7. Upon expiry / Termination of the Agreement, vendor shall be responsible to provide a smooth transition plan including all efforts for transfer/assignment of service contracts for uninterrupted continuation of services contemplated under this Agreement.
8. In the event of commencement of liquidation or winding-up (whether voluntary or compulsory) of the vendor or appointment of a receiver or manager of any of the vendor's assets and/or insolvency of the vendor.
9. Distress, execution, or other legal process being levied on or upon any of the vendor's goods and / or assets.
10. If the vendor shall assign or attempt to assign his interest or any part thereof in the contract. Bank will not pay any additional amount after surrendering

Notwithstanding above, in case of change of statutory laws which affect the main objective of this Agreement, Bank reserve the right to terminate this Agreement or any subsequent amendment and / or any particular order, in whole or in part by giving Bidder/ vendor at least thirty (30) days' prior notice in writing.

## **22. NO RIGHT TO SET OFF**

In case the Bidder has any other business relationship with the Bank, no right of set-off, counter-claim and cross-claim and or otherwise will be available under this empanelment to the Bidder for any payments receivable under and in accordance with that business.

### **23. PUBLICITY**

Any publicity/ public announcement relating to the Agreement, work to be carried out in Bank towards this project, Services or Deliverables is strictly prohibited. Neither Deliverables nor reference to either Party may be included or made in any prospectus, proxy statement, offering memorandum or similar document or materials prepared for public distribution. No information of any nature related to this project shall be disclosed to any third party unless otherwise necessary prior permission has been taken from other Party.

### **24. COMPLIANCE WITH LAWS**

The Parties will comply with all laws and regulations applicable to their respective businesses including without limitation, all privacy, database, copyright, trademark, patent, trade secret, Labor Laws, Anti-Bribery Laws and all other applicable laws.

### **25. DISPUTE RESOLUTION /ARBITRATION**

All disputes or differences whatsoever arising between the parties out of or in relation to the construction, meaning and operation or effect of this Agreement or breach thereof shall be settled amicably. If, however, the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the Arbitration and Conciliation Act, 1996, the matter may be referred to a sole arbitrator nominated by the Bank and the award made in pursuance thereof shall be binding on the parties. The venue of the arbitration shall be Mumbai. The Arbitrator/Arbitrators shall give a reasoned award. Any challenge / dispute including appeal to the arbitral award shall be subject to the exclusive jurisdiction of courts at Mumbai. VENDOR shall continue work under the Agreement during the arbitration proceedings unless otherwise directed in writing by the Bank or unless the approval of bank in writing that the events are such where work cannot possibly be continued or until the decision to the contrary of the arbitrator or the umpire, as the case may be, has been obtained by Vendor. However, during such a contingency, the Bank shall be entitled to make alternative arrangements to tackle the situation in any manner it deems fit, at the cost of the Vendor which may also be adjusted by the Bank from the Performance Bank Guarantee, being treated as default so that the business of the Bank is not disrupted.

### **26. GOVERNING LAWS AND DISPUTES**

All disputes or differences whatsoever arising between the Parties out of or in relation to the construction, meaning and operation or effect of the RFP Documents/PO/SLA or breach thereof shall be settled amicably. If, however, the Parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with Arbitration and Conciliation Act, 1996. The matter may be referred to a Sole Arbitrator to be appointed as hereinafter provided and the award made in pursuance thereof shall be binding on the Parties. The Arbitrator/Arbitrators shall give a reasoned award. Any appeal dispute pertaining to above will be subject to the exclusive jurisdiction of courts at Mumbai.

For the purpose of appointing the sole Arbitrator referred to above, the Bank will send within thirty (30) days of receipt of the notice, to the contractor a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed.

The Vendor shall on receipt of the names as aforesaid, select any one of the persons named to be appointed as a sole arbitrator and communicate his name to the Bank within (30) thirty days of receipt of the names. The bank shall thereupon without any delay appoint the said person as sole arbitrator. If the vendor fails to communicate such selection as provided above within the period specified, the Bank shall make selection and appoint the selected person as the sole arbitrator.

The bidder/ vendor shall continue to work under the Contract during the arbitration proceedings unless otherwise directed in writing by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator or the umpire, as the case may be, is obtained. However, during such a contingency, the Bank shall be entitled to make alternative arrangements to tackle the situation in any manner it deems fit, at the cost of the bidder/vendor which may also be adjusted by the Bank from the Performance Bank Guarantee, being treated as default so that the business of the Bank is not disrupted.

The venue of the arbitration shall be Mumbai.

## **27. USE OF CONTRACT DOCUMENTS AND INFORMATION**

The supplier shall not, without the Bank's prior written consent, make use of any document or information provided by Bank in Bid document or otherwise except for purposes of performing contract.

## **28. PATENT RIGHTS**

The supplier shall indemnify the Bank against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods, or any part thereof in India.

- The supplier shall, at their own expense, defend and indemnify the Bank against all third party claims or infringement of intellectual Property Right, including Patent, trademark, copyright, trade secret or industrial design rights arising from use of the products or any part thereof in India or abroad.
- The supplier shall expeditiously extinguish any such claims and shall have full rights to defend it there from. If the Bank is required to pay compensation to a third party resulting from such infringement, the supplier shall be fully responsible including all expenses and court and legal fees.
- The Bank will give notice to the Supplier of any such claim without delay, provide reasonable assistance to the Supplier in disposing of the claim, and shall at no time admit to any liability for or express any intent to settle the claim.
- The Supplier shall grant to the Bank a fully paid-up, irrevocable, non-exclusive license throughout the territory of India or abroad to access, replicate and use software (and other software items) provided by the supplier, including-all inventions, designs and marks embodied therein in perpetuity.

## **29. ASSIGNMENT**

The successful bidder shall not assign, in whole or in part, its obligations to perform under the contract, except with the Bank's 's prior written consent.

### **30. CONTRACT BETWEEN BANK AND SHORTLISTED BIDDER/TSP (TECHNICAL SERVICE PROVIDER)**

The shortlist bidder/TSP shall be required to execute SLA (Service Level Agreement) and NDA (Non-Disclosure Agreement) with the Bank.

### **31. NON SOLIICITATION**

The Vendor shall not hire employees of the Bank or solicit or accept solicitation (either directly, indirectly, or through a third party) from employees or ex-employees of the Bank directly involved in this Agreement, during the term of this Agreement and one (1) year thereafter, except as the parties may agree on a case-by-case basis.

The parties agree that for the period of the contract and one year thereafter, neither party will cause or permit any of its directors or employees who have knowledge of the contract to directly or indirectly solicit for employment the key personnel working on the project contemplated in this proposal except with the written consent of the other party.

However, nothing contained herein shall restrict the Bank to engage any personnel/employee of Vendor, if the engagement is through open channel/competitive route in pursuance of Bank's hiring policies or direction of Government Authorities and does not include only the personnel/employees of Vendor.

### **32. INDEMNIFICATION PROCESS:**

Bank shall notify the Bidder/ Vendor in writing as soon as practicable when the Bank becomes aware of the claim, and cooperates with the Bidder/ Vendor in the defence and settlement of the claims.

The Bidder/ Vendor shall have sole control of the defence and all related settlement/negotiations, and Bank will provide the Bidder/ Vendor with the assistance, information and authority reasonably necessary to perform the above. However, where Bank is required under law or otherwise answer the claims/charges/imputations made against it, Bank shall have the right to enter defence/defend its interest by means available in law, at its sole discretion. Indemnity would cover damages, loss or liabilities suffered by the Banks arising out of claims made by regulatory authorities for reasons attributable to breach of obligations under the above stated Request for Proposal (RFP) and/or this SLA and subsequent agreement, if any by the Bidder/ Vendor.

In the event of Bidder/ Vendor do not fulfil its obligations under this clause (that is, to comply with the indemnification process) within the period specified in the indemnification notice issued by Bank, Bank has the right to recover the amounts due to it under this provision from any amount payable to the Bidder/ Vendor under this project.

The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this Agreement.

### **33. NOTICES AND OTHER COMMUNICATION:**

If a notice has to be sent to either of the Parties following the signing of the contract, it has to be in writing and shall be sent personally or by certified or registered post with acknowledgement due or overnight courier or email duly transmitted, facsimile/fax transmission (with hard copy to follow for email/fax), addressed to the other Party at the addresses, email and fax number given in the contract.

Notices shall be deemed given upon receipt, except that notices sent by registered post in a correctly addressed envelope shall be deemed to be delivered within 5 working days (excluding Sundays and public holidays) after the date of mailing dispatch and in case the communication is made by facsimile transmission or email, on business date immediately after the date of successful facsimile/email transmission (that is, the sender has a hard copy of a Consultation page evidencing that the facsimile was completed in full to the correct fax number or email sent to correct email address).

Any Party may change the address, email address and fax number to which notices are to be sent to it, by providing written notice to the other Party in one of the manners provided herein.

### **34. PRIVACY AND SECURITY SAFEGUARDS:**

The Bidder shall not publish or disclose to third parties in any manner, without the Banks' prior written consent, the details of any security safeguards designed, developed, or implemented by the Bidder or existing at any Bank location. The Bidder shall develop procedures and implementation plans to ensure that IT resources leaving the control the assigned user (such as being reassigned, removed for repair, replaced, or upgraded) are cleared of all Bank Data and sensitive application software. The Bidder shall also ensure that all subcontractors who are involved in providing such security safeguards or part of it shall not publish or disclose in any manner, without the Banks' prior written consent, the details of any security safeguards designed, developed, or implemented by the Bidder or existing at any Bank location

### **35. BUSINESS CONTINUITY PLAN:**

The bidder shall ensure to have effective business continuity and disaster recovery plan. The bidder shall develop and establish a robust framework for documenting, maintaining and periodic testing of business continuity and recovery procedures and shall maintain a record of the same as per applicable law.

### **36. DATA PROTECTION:**

Bidder will process Bank's personal data on Bank's behalf as part of the Services, bidder will comply with the Information Technology Act, 2000 and will comply with all applicable privacy and data protection provisions and applicable laws. Further, it must be ensured that due care be taken while collecting and dealing with sensitive personal data or information.

Any Web portal used by the bidder to procure Bank Data will be secured to avoid hacking, infusion of virus, unauthorized copying, tampering, etc. and all sort of security required as per applicable law & practices to be adopted and implemented by the bidder.

### **37. CONFLICT OF INTEREST:**

A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of Bank's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:

- a. they have controlling partner (s) in common; or
- b. they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
- c. they have the same legal representative/agent for purposes of this bid; or
- d. they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; or
- e. Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid.
- f. Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;

### **38. USE OF NAME/LOGO OF THE BANK**

Vendor shall not use for publicity, promotion, or otherwise, any logo, name, trade name, service mark, or trademark or any simulation, abbreviation, or adaptation of the same of the Punjab National Bank or any of its affiliate, or the name of any bank's employee or agent, without bank's prior, written, express consent. The bank may withhold such consent, in case so granted by it, in its absolute discretion. Violation thereof shall constitute a material breach of the terms of this RFP and shall entitle the bank to take appropriate actions as available to it in law and this document.

### **39. SEVERABILITY**

The clauses of this Agreement shall be deemed severable, and the invalidity or unenforceability of any provision (or part thereof) of this Agreement shall in no way affect the validity or enforceability of any other provision (or remaining part thereof).

### **40. ENTIRE AGREEMENT**

This Agreement contains the entire Agreement and understandings by and between the Parties with respect to the covenants herein described, and no

representations, promises, Agreements or understandings, written or oral, not herein contained shall be of any force or effect.

#### **41. NON-EXCLUSIVITY**

Notwithstanding anything contained in the present document, the arrangement hereby agreed between the parties, shall be on a non-exclusive basis. Bank reserves its right to appoint/engage one or more service provider(s) to provide like services concurrently or otherwise during the currency of contract.

#### **42. AUDIT**

All records with respect to any matters covered under this RFP/SLA shall be made available to auditors and or inspecting officials of the Bank and/or Reserve Bank of India and/or any regulatory authority, at any time during normal business hours, as often as the Bank deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. The said records are subject to examination. The scope of such audit would be limited to Service Levels being covered under the contract, and financial information would be excluded from such inspection, which will be subject to the requirements of statutory and regulatory authorities.

Bank can conduct any third-party inspection/audit for any phase of the contract and successful bidder must take all necessary changes as mentioned by the results of these audit. Bank will incur the cost of appointment of a third party audit and successful bidder must ensure that findings of the audit are successfully closed by successful bidder within mutually agreed timelines.

Vendor shall allow the bank, its authorised personnel, its auditors (internal and external) and/or other statutory authorities an unrestricted right to inspect and audit the operations and records directly related to the services. The Cost and Accounting records will be out of the scope for the purpose of audit conducted by the Bank. If Vendor is outsourcing any portion of the above activity, it will be the responsibility of Vendor to ensure that authorities/officials as mentioned above are allowed access to places, systems, processes, records (except Cost and Accounting records) etc. of activity for inspection or verification.

Vendor shall keep complete and accurate records of all the operations in connection with the activities, per relevant best practices in the industry. All books, records (except Cost and accounting records) and information relevant to services shall be preserved in isolation and presented to the Bank or its designees for inspections as and when demanded. Vendor shall also ensure the preservation of documents and data in accordance with the legal/regulatory obligation of the bank in this regard.

Vendor recognizes the right of Government of India, Reserve Bank of India (RBI) and/or any regulatory authority to cause an inspection to be made of Vendor/Service Provider and its books and accounts by one or more of its officers or employees or other designated person. One week's prior intimation shall be shared with Vendor, regarding the audit so as to notify the Bank of any potential conflict of interest. Except in cases of regulatory or statutory audit, the Bank shall not exercise right to audit more than twice in a financial year.

Outsourcing agreement shall also include clause to recognize the right of the Reserve Bank to cause an inspection to be made of a service provider of a

bank and its books and account by one or more of its officers or employees or other persons.

The outsourcing agreement shall provide for the preservation of documents and data by the service provider in accordance with the legal/regulatory obligation of the bank in this regard.

#### **43. SURVIVAL**

The Parties have expressly agreed that any liabilities or obligations set forth in this Agreement by their nature and content are intended to survive the performance hereof, shall so survive despite such completion/expiration or termination of this Agreement.

#### **44. AMENDMENT**

This Agreement may not be altered, or modified except by a written Agreement or addendum signed by authorized representatives of the Parties

#### **45. INTELLECTUAL PROPERTY RIGHTS**

a) The Bidder may use data, software, designs, utilities, tools, models, systems and other methodologies and know-how ("Materials") that the Bidder (i) owns, or is licensed to Bidder; or (ii) develops independently of the Agreement, in performing the Services. Notwithstanding the delivery of any Reports, the Bidder will retain all intellectual property rights in the Materials (including any improvements, modifications, derivatives or knowledge developed while performing the Services), and in any working papers that the Bidder compile and retain in connection with the Services (but not Bank Information reflected in them). Upon payment for Services in terms of Clause 18 of this Agreement, Bank may use any Materials included in the Reports, as well as the reports themselves as permitted by this Agreement. Bank grants to Bidder a worldwide, non-exclusive, royalty-free, sub licensable and non-transferable license to use Bank's background IPR to the extent necessary to enable Bidder to perform the Agreement.

b) Bank Data. Bank owns the original data or information, in any form, that is provided to Bidder by or on behalf of Bank (including Bank's personal data) ("Bank Data"). Except for the rights expressly granted in the Agreement, all rights, title and interest in and to any and all proprietary rights in Bank Data will remain with and be the exclusive property of Bank. Bank provides Bidder an appropriate license to use/ process the Bank Data only for the purpose of the Agreement and solely as required to provide the Services and Deliverables. Bank will obtain all rights necessary and permissions relevant or necessary for such purposes, and to the extent required, notify any individuals or entity who own or have an interest in Bank Data, to ensure that Bidder can access and use Bank Data for the purposes of the Agreement. Bank acknowledges and agrees that Bidder may use and upload Bank Data to a secure cloud based solution and/or cloud-based file storage and sharing solutions when providing Services to Bank.

c) Third Party Materials.

Third-Party Material(s)" means any third party content, including networks, equipment, data, managed services, hosted platforms, hardware, software, free software or freeware, and open source software and other technology or services developed, owned, provided or licensed by a third party, other than Bank and/or Bidder.

d) Bidder agrees, to the extent permitted by the applicable third party, to assign or transfer the license related to Third-Party Material incorporated into Deliverables.

**46. LIMITATION OF LIABILITY**

Successful bidder's aggregate liability under the contract shall be limited to a maximum of the contract value. For the purposes of this clause, Contract value at any given point of time, means the aggregate value of the purchase orders, paid by bank to the Successful bidder that gives rise to claim, under this Agreement. In the following circumstances limitation of liability shall not apply and the Successful bidder shall be liable for amount of cost, damages, compensation, penalty etc. suffered by the bank: -

- a) Liability of Successful bidder for third party claims for IP Infringement;
- b) Liability of Successful bidder (including third party claims) in case of bodily injury (including Death);
- c) Liability of Successful bidder (including third party claims) in case of damage to real property and tangible property caused by the Successful bidders' gross negligence;
- d) Liability of the Successful bidder in case of gross negligence or wilful misconduct attributable to the Successful bidder while providing services under this Agreement;
- e) Liability of the Successful bidder in case of fraudulent acts or wilful misrepresentation attributable to the Successful bidder regarding the services provided under this Agreement;
- f) Breach of the confidentiality;
- g) Employment liabilities for successful bidder's staff relating to the period of their employment within contractual period while working with Bank;
- h) Any liability/penalty/cost/compensation/charges etc. that cannot be capped or is excluded as a matter of applicable laws and imposed by the statutory authority/ government bodies/ court/tribunals etc. in relation to this Agreement, owing to the fault of the Successful bidder.
- i) Any other breach caused due to the non-performance of the obligations of the Successful bidder under the Agreement.

This clause shall not apply to any law, judicial/ quasi-judicial determination or Government's directions to the contrary, and to the maximum extent permitted by law, the Vendor shall be liable

**47. DELAYS IN THE VENDOR'S PERFORMANCE:**

Delivery of the goods and performance of the Services shall be made by the vendor in accordance with the time schedule specified by Bank. Any delay in performing the obligation by the supplier will result in imposition of liquidated damages and/or termination of rate contract for default.

**48. WITHDRAWAL, SUBSTITUTION AND MODIFICATION OF TENDERS**

The bidder, after submitting the bid, is permitted to withdraw, substitute or modify the bids in writing without forfeiture of Bid Security/ EMD, provided these are received, up to the date and time of receipt of the tender. Any such request received after the prescribed date and time of receipt of tenders will not be considered. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity. Withdrawal of a

bid during this period will result in forfeiture of the bidder's bid security (EMD) and other sanctions.

**49. OEM/AUTHORISED DEALER/AGENTS OF SUPPLIER**

When a firm sends quotation for an item manufactured by some different company, the firm is also required to attach, in its bid, the manufacturer's authorisation certificate and also manufacturer's confirmation of extending the required warranty for that product as per formats given in Bid document.

**50. OPTION CLAUSE (VARIATION OF QUANTITIES AT THE TIME OF AWARD & DURING CONTRACT PERIOD)**

The Bank reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The Bank also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

We hereby undertake and agree to abide by all the above terms and conditions.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**UNDERTAKING FROM THE BIDDER**

To

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir

**Reg.: Our bid for RFP for procurement of Electrical equipment and accessories.**

We submit our Bid Documents herewith for procurement of Electrical equipment and accessories for old Server Area.

We understand that

- You are not bound to accept the lowest or any bid received by you, and you may reject all or any bid.
- If our Bid for the above job is accepted, we undertake to enter into and execute at our cost, when called upon by the Bank to do so, a contract in the prescribed form. Till such a formal contract is prepared and executed, this bid shall constitute a binding contract between us and Bank.
- If our bid is accepted, we are responsible for the due performance of the contract.
- You may accept or entrust the entire work to one Bidder or divide the work to more than one bidder without assigning any reason or giving any explanation whatsoever.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Yours faithfully**

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**BIDDER'S INFORMATION**

S. N.	Information	Particulars / Response			
1.	Company Name				
2.	Constitution				
3.	Date of Incorporation				
4.	Company Head Office Address				
5.	Registered office address				
6.	GST No.				
7.	Whether MSE(quote registration no. and date of registration, copy to be attached)				
8.	Bank Account Detail: Account Number, Account Name, IFSC, Bank Name				
9.	Name, Designation, Tel. No, E-Mail of the authorized signatory submitting the RFP (Please enclose the copy of board resolution)				
10.	Specimen Full signature				
11.	Contact persons address, telephone number, mobile number, Fax Number, E-Mail ID. (give at least 2 contact persons details)				
12.	Details of Service Support Center in Mumbai	Complete Address: No. of Support Engineers: Contact Person (Name & No.): Email ID:			
13.	Whether company has been blacklisted for service deficiency in last 3 years. If yes, details thereof.				
14.	Any pending or past litigation (within three years)? If yes please give details	Yes/No/Comments (if option is 'Yes')			
15.	Please mention turnover for last three financial years and include the copies of Audited Balance Sheet in support of it.	FY	Turnover Rs. (in Lacs)	Net Profit/ Loss Rs. (in lacs)	Net Worth Rs. (in Lacs)
		2021-22			
		2022-23			
		2023-24			

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Authorized Signatory****Name of Signatory:****Designation:****Email ID:****Mobile No:****Telephone No.:****Seal of Company:**

**COMPLIANCE STATEMENT****Reg.: RFP for procurement of Electrical equipment and accessories****DECLARATION**

Please note that any deviations mentioned elsewhere in the bid will not be considered and evaluated by the Bank. Bank reserve the right to reject the bid, if bid is not submitted in proper format as per RFP.

<b>Compliance</b>	<b>Description</b>	<b>Compliance (Yes/No)</b>
Terms and Conditions	We hereby undertake and agree to abide by all the terms and conditions including all annexure, corrigendum(s) etc. stipulated by the Bank in this RFP. (Any deviation may result in disqualification of our bid).	
Scope of work and/ Technical Specification	We certify that the systems/services offered by us for tender conform to the Scope of work and technical specifications stipulated by you. (Any deviation may result in disqualification of our bid).	
RFP, Clarifications & subsequent Corrigendum/s, if Any.	We hereby undertake that we have gone through RFP, clarifications & Corrigendum/s issued by Bank and agree to abide by all the terms and conditions including all annexure, corrigendum(s) etc. stipulated by the Bank in this RFP. (Any deviation may result in disqualification of our bid).	

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company**

**UNDERTAKING FOR NON- BLACKLISTED**

(To be provided on letter head of the Bidder's/OEM Company)

To

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir,

**Reg.: RFP for procurement of Electrical Equipment and accessories**

We M/s \_\_\_\_\_, a company incorporated under the companies' act, 1956 with its headquarters at, \_\_\_\_\_ do hereby confirm that we have not been blacklisted/ debarred by the Government / Government agency / Banks / PSU / Financial Institutions in India during last 3 years.

This declaration is being submitted and limited to, in response to the tender reference mentioned in this document

Thanking You,

Yours faithfully,

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**TURNOVER CERTIFICATE****Reg.: RFP for procurement of Electrical Equipment and accessories****To be provided by Statutory Auditor/Chartered Accountant**

This is to certify that M/s \_\_\_\_\_, a company incorporated under the companies' act, 1956 with its headquarters at, \_\_\_\_\_ has the following Turnover, Net Profit/Loss and Net worth. This information is based on the Audited Financial Statements for FY 2021-22, FY 2022-23 & FY 2023-24.

<b>Financial Year</b>	<b>Turnover (in Rs.)</b>	<b>Net Worth (in Rs.)</b>	<b>Net Profit/Loss (in Rs.)</b>
2021-22			
2022-23			
2023-24			

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of CA/Statutory Auditor**

**Name of CA/Statutory Auditor:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**UDIN**

**NDA (Non-Disclosure Agreement)**

(to be executed in stamp paper of appropriate value)

This Confidentiality –cum- Nondisclosure Agreement is entered into at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2024, between \_\_\_\_\_ (Insert Name of the Service Provider) a company within the meaning of Companies Act, 1956, having its Registered Office at \_\_\_\_\_ (herein after called 'Service Provider'), which expression shall, unless repugnant to the context, includes its successors and assigns.

AND

Punjab National Bank, a Body Corporate constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 having its Corporate Office at Sector 10, Dwarka, Delhi – 110 075 and inter-alia, its Information & Technology Division at 5, Sansad Marg, New Delhi – 110 001 (herein after referred to as 'PNB'), which expression shall, unless repugnant to the context, includes its successors and assigns..

The Service Provider and PNB would be having discussions and negotiations concerning the establishment of and during continuance of a business relationship between them as per Agreement dated \_\_\_\_\_ (hereinafter referred to as 'Agreement').

In the course of such discussions and negotiations, it is anticipated that either party may disclose or deliver to the other party certain of its trade secrets or confidential or proprietary information for the purpose of enabling the other party to evaluate the feasibility of such a business relationship. The parties have entered into this Agreement, in order to assure the confidentiality of such trade secrets and confidential and proprietary information in accordance with the terms of this Agreement. As used in this Agreement, the party disclosing Proprietary Information (as defined below) is referred to as the 'Disclosing Party' and will include its affiliates and subsidiaries, the party receiving such Proprietary Information is referred to as the 'Recipient', and will include its affiliates and subsidiaries.

Now this Agreement witness the:-

**1) Proprietary Information:**

As used in this Agreement, the term 'Proprietary Information' shall mean all trade secrets or confidential or Proprietary Information designated as such in writing by the Disclosing Party, whether by letter or by the use of an appropriate prominently placed Proprietary stamp or legend, prior to or at the time such trade secret or confidential or Proprietary Information is disclosed by the Disclosing Party to the Recipient. Notwithstanding the forgoing, information which is orally or visually disclosed to the recipient by the Disclosing Party or is disclosed in writing unaccompanied by a covering letter, proprietary stamp or legend, shall constitute proprietary information if the disclosing party, within 10 (ten) days after such disclosure, delivers to the Recipient a written document or documents describing such Proprietary Information and referencing the place and date of such oral, visual or written disclosure and the names of the employees or officers of the Recipient to whom such disclosure was made.

**The Proprietary Information**” shall include, but not be limited to, domain names, trade secrets, copyrights, ideas, techniques, know-how, inventions (whether patentable or not), and/or any other information of any type relating to designs, configurations, documentation, policies, board notes, Circulars, recorded data, schematics, layouts, source code, master works, master databases, algorithms, flow charts, formulae, works of authorship, mechanisms, research, manufacture, improvements, assembly, installation, intellectual property, and the information concerning the Parties’ actual or anticipated business, research or development, or which is received in confidence by the disclosing party to the Recipient.

**2) Confidential Information:**

In this Agreement “Confidential Information” means all information belonging to a Party that is or has been disclosed to one Party (the “Receiving Party”) by the other Party (the “Disclosing Party”) in connection with the business transacted/ to be transacted between the Parties. Confidential information shall also include any copy, abstract, extract, sample, note or module thereof. The Receiving Party may use the Confidential Information solely for and in connection with the business transacted/ to be transacted between the Parties. The term ‘confidential information’ shall include all written or oral information (including information received from third parties that the ‘Disclosing Party’ is obligated to treat as confidential) that is (i) clearly identified in writing at the time of disclosure as confidential and in case of oral or visual disclosure, or (ii) that a reasonable person at the time of disclosure reasonably would assume, under the circumstances, to be confidential.

Confidential information shall also include, without limitation, software programs, technical data, methodologies, knowhow, processes, designs, new products, developmental work, marketing requirements, marketing plans, customer names, prospective customer names, customer information and business information of the ‘Disclosing Party’. Confidential information shall also include, without limitation, information identified as being proprietary and/or confidential or pertaining to pricing, marketing plans or strategy, volumes, financial or technical or service matters or data, employee/ agent/ consultant/ officer/ director related personal or sensitive data software programs, technical data, passwords encryption tools, methodologies, know-how, processes, designs, new products, development work, marketing requirements, marketing plans, disaster recovery plans, customer names, prospective customer names, customer information, customer databases, business information and any information which might reasonably be presumed to be proprietary or confidential in nature of the “Disclosing Party”.

Notwithstanding the foregoing, “Confidential Information” shall not include any information which the Receiving Party can show: (a) is now or subsequently becomes or is in possession of the Receiving Party, legally and publicly available without breach of this Agreement by the Receiving Party, (b) was rightfully in the possession of the Receiving Party without any obligation of confidentiality prior to receiving it from the Disclosing Party, (c) was rightfully obtained by the Receiving Party from a source other than the Disclosing Party without any obligation of confidentiality, (d) was developed by or for the Receiving Party independently and without reference to any Confidential Information and such independent development can be shown by documentary evidence, or (e) is disclosed pursuant to an order of a court or governmental agency as so required by such order, provided that the Receiving Party shall, unless prohibited by law or regulation, promptly notify the Disclosing Party of such order and afford the Disclosing Party the opportunity to seek appropriate protective order relating to such disclosure.

**3) Confidentiality:**

- a) Each party shall keep secret and treat in strictest confidence all confidential information it has received about the other party or its customers and will not use the confidential information otherwise than for the purpose of performing its obligations under this Agreement in accordance with its terms and so far as may be required for the proper exercise of the Parties' respective rights under this Agreement.
- b) Each party may disclose the confidential information to its employees, officers, consultants or agents only to the extent that such disclosures are required to exercise its rights and perform its obligations under the agreement or attachments. Each party shall take such steps as may be reasonably requested by the other or otherwise required to ensure that the aforementioned persons acknowledge and comply with the use and confidentiality restrictions contemplated under this Agreement.

**4) Non-Disclosure of Proprietary and Confidential Information:**

For the period during the Agreement or its renewal, the Recipient will:

(a) Use such Proprietary Information only for the purpose for which it was disclosed and without prior written authorization of the Disclosing Party shall not use or exploit such Proprietary Information for its own benefit or the benefit of others.

(b) Protect the Proprietary Information against disclosure to third parties in the same manner and with the reasonable degree of care, with which it protects its confidential information of similar importance: and

(c) Limit disclosure of Proprietary Information received under this Agreement to persons within its organization and to those 3rd party contractors performing tasks that would otherwise customarily or routinely be performed by its employees, who have a need to know such Proprietary Information in the course of performance of their duties and who are bound to protect the confidentiality of such Proprietary Information.

**5) Limit on Obligations:**

The obligations of the Recipient specified in clause 3 above shall not apply and the Recipient shall have no further obligations, with respect to any Proprietary **and Confidential** Information to the extent that such Proprietary Information:

a) is generally known to the public at the time of disclosure or becomes generally known without any wrongful act on the part of the Recipient,

b) is in the Recipient's possession at the time of disclosure otherwise than as a result of the Recipient's breach of a legal obligation;

c) becomes known to the Recipient through disclosure by any other source, other than the Disclosing Party, having the legal right to disclose such Proprietary Information.

d) Is independently developed by the Recipient without reference to or reliance upon the Proprietary Information; or

e) Is required to be disclosed by the Recipient to comply with applicable laws or governmental regulation, provided that the recipient provides prior written notice of such disclosure to the Disclosing Party and takes reasonable and lawful actions to avoid and/or minimize the extent of such disclosure.

**6) Return of Documents:**

The Recipient shall, upon the request of the Disclosing Party, in writing, return to the Disclosing Party all drawings, documents and other tangible manifestations of Proprietary **and Confidential** Information received by the Recipient pursuant to this Agreement (and all copies and reproductions thereof) within a reasonable period. Each party agrees that in the event it is not inclined to proceed further with the engagement, business discussions and negotiations, or in the event of termination of this Agreement, the Recipient party will promptly return to the other party or with the consent of the other party, destroy the Proprietary **and Confidential** Information of the other party.

**7) Communications:**

Written communications requesting or transferring Proprietary Information under this Agreement shall be addressed only to the respective designees as follows (or to such designees as the parties hereto may from time to time designate in writing)

Punjab National Bank, Attn: \_\_\_\_\_ Attn: \_\_\_\_\_

1.....

2.....

M/s \_\_\_\_\_ Attn: \_\_\_\_\_

1.....

2. \_\_\_\_\_

**8) Term:**

The Agreement is valid from \_\_\_\_\_ to \_\_\_\_\_. Either party may terminate the Agreement by giving prior written notice of 30 days to other party. The obligation pursuant to Clause 2 and 3 (Confidentiality and Non-Disclosure of Proprietary Information) will survive event after termination of the agreement dated \_\_\_\_\_. The obligations of each party hereunder will continue and be binding irrespective of whether the discussion between the parties materialize into a specific understanding/ business relationship or not, however, this agreement on Confidentiality and Non- Disclosure of Confidential Information) is perpetual basis even after termination/ expiry of the Agreement

Nothing herein contained shall be construed as a grant by implication, estoppel, or otherwise or a license by either party to the other to make, have made, use or sell any product using Proprietary Information or as a license under any patent, patent application, utility model, copyright or any other industrial or intellectual property right covering same.

**9) Damages:**

(a) Both parties acknowledge that the proprietary & Confidential Information coming to the knowledge of the other may relate to and/or have implications regarding the future strategies, plans, business activities, methods, processes and or information of the parties, which afford them certain competitive and strategic advantage. Accordingly, neither party shall use the Confidential Information in a manner that will jeopardize or adversely affect in any manner such future strategies, plans, business activities, methods, processes, information, and/or competitive and strategic advantage of the Disclosing Party.

- (b) The provisions of this Agreement are necessary for the protection of the business goodwill of the parties and are considered by the parties to be reasonable for such purposes. Both the parties agree that any breach of this Agreement will cause substantial and irreparable damages to the other party and, therefore, in the event of such breach, in addition to other remedies, which may be available, the party violating the terms of Agreement shall be liable for the entire direct loss and damages on account of such disclosure..
- (c) Bidder agrees to indemnify the Bank against all loss suffered due to breach of terms of this agreement and undertakes to make good the financial loss caused directly or indirectly by claims brought about by its customers or by third parties.
- (d) The parties hereto acknowledge and agree that in the event of a breach or threatened breach by the other of the provisions of this Agreement, the party not in breach will have no adequate remedy in money or damages and accordingly the party not in breach shall be entitled to injunctive relief against such breach or threatened breach by the party in breach.
- (e) No failure or delay by either party in exercising or enforcing any right remedy or power hereunder shall operate as a waiver thereof, nor shall any single or partial exercise or enforcement of any right, remedy or power preclude any further exercise or enforcement thereof or the exercise of enforcement of any other right, remedy or power.

**10) Arbitration & Governing Law:**

All disputes or differences whatsoever arising between the Parties out of or in relation to the construction, meaning and operation or effect of the PO/SLA or breach thereof shall be settled amicably. If, however, the Parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with Arbitration and Conciliation Act, 1996. The matter may be referred to a Sole Arbitrator to be appointed as hereinafter provided and the award made in pursuance thereof shall be binding on the Parties. The Arbitrator/Arbitrators shall give a reasoned award. Any appeal will be subject to the exclusive jurisdiction of courts at Mumbai.

For the purpose of appointing the sole Arbitrator referred to above, the Bank will send within thirty (30) days of receipt of the notice, to the contractor a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed.

VENDOR shall on receipt of the names as aforesaid, select any one of the persons named to be appointed as a sole arbitrator and communicate his name to the Bank within (30) thirty days of receipt of the names. The bank shall thereupon without any delay appoint the said person as sole arbitrator. If VENDOR fails to communicate such selection as provided above within the period specified, the Bank shall make selection and appoint the selected person as the sole arbitrator.

VENDOR shall continue to work under the Contract during the arbitration proceedings unless otherwise directed in writing by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator or the umpire, as the case may be, is obtained.

The venue of the arbitration shall be Mumbai.

## **11) Permitted Disclosure**

The provisions of paragraph 2 shall not restrict any disclosure required by law or by any court of competent jurisdiction, the rules and regulations of any recognized stock exchange or any enquiry or investigation by any governmental, official or regulatory body which is lawfully entitled to require any such disclosure provided that, so far as it is lawful and practical to do so prior to such disclosure, the Receiving Party shall promptly notify the other party of such requirement with a view to providing the opportunity for the Provider to contest such disclosure or otherwise to agree the timing and content of such disclosure.

## **12) Ownership of Information**

Except to the extent as agreed herein, the Confidential Information and copies thereof, in whatsoever form shall at all times remain the property of the Disclosing Party or its clients and its disclosure shall not confer on the Receiving Party any rights (including any intellectual property rights) over the Confidential Information whatsoever beyond those contained in this Agreement.

## **13) No Representation**

Neither the disclosure, transmission receipt or exchange of Confidential Information nor anything else in this Agreement will constitute an offer by or on behalf of the Disclosing Party or be construed as soliciting any business or organization changes or any assurance of any business commitment or an inducement to incur / undertake any obligations not specified herein and neither party will be under any obligation to accept any offer or proposal which may be made by the other or on behalf of such other party.

## **14) No Assignment**

This Agreement shall not be assigned by either party, or otherwise, without the prior written consent of the other party. This Agreement shall inure to the benefit of and will be binding upon the parties" respective successors and permitted assigns.

## **15) Severability**

In the event that any of the provisions contained in this Agreement is found to be invalid, illegal or unenforceable in any respect by a Court of competent jurisdiction, the validity, legality, or enforceability of the remaining provisions contained in this agreement will not be in any way affected or impaired by such a finding.

## **16) Delay or Waiver**

No delay or failure of either Party in exercising any right hereunder and no partial or single exercise thereof shall be deemed of itself to constitute a waiver or an expectation of nonenforcement of such right or any other rights hereunder. No waiver of any provision of this Agreement shall be valid unless the same is in writing and signed by the party against whom such waiver is sought to be enforced. A waiver or consent given by either party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.

## **17) Governing Law**

The provisions of this Agreement shall be governed by the laws of India and shall be subject to the exclusive jurisdiction of courts in Mumbai.

## **18) Indemnity**

Each party shall indemnify the other party from any and all claims including third party claims, causes of action, suits, damages or demands, whatsoever, arising out of breach of this Agreement by the indemnifying party as and when such claims, actions, damages or demands becomes payable under law including any governmental, regulatory, judicial or quasi-judicial determination.

## **19) Modification**

Modification to any of the provisions of this Agreement shall be void unless it is writing and duly executed by Parties.

## **20) Remedies and Relief:-**

The parties hereto acknowledge that remedies at law may be inadequate to protect the Disclosing Party or its clients against any actual breach of this Agreement by the Receiving Party, and, without prejudice to any other right and remedies otherwise available to the Disclosing Party or its clients, the Receiving Party agrees that Disclosing Party has a right to seek injunctive relief in its favour upon proof of actual damage and upon establishment of the fact that such actual damage has taken place due to reasons directly attributable upon the Receiving Party. Such injunctive relief shall be in addition to any other remedies available hereunder, whether at law or equity. Disclosing Party shall be entitled to recover its cost, expenses and fees, including Advocate's fees, incurred in obtaining any such relief. Further, in the event of litigation relating to this Agreement, the prevailing party shall be entitled to recover its cost and expenses including Advocate's fees.

## **21) Notices:**

Notices as required by this Agreement shall be sent to the Parties at the addresses mentioned first herein above or such other addresses as the Parties may designate from time to time, and shall be sent by certified or registered mail with acknowledgement due on receipt.

## **22) Miscellaneous**

- a. This Agreement shall not be modified, changed or discharged, in whole or in part, except by a further Agreement in writing signed by both the parties.
- b. This Agreement will be binding upon and ensure to the benefit of the parties hereto and it also includes their respective successors and assigns.
- c. Each party will bear its own costs in connection with the activities undertaken in connection with this Agreement.
- d. Nothing in this Agreement is intended to confer any rights/ remedies under or by reason of this Agreement on any third party.
- e. The Agreement shall be construed and interpreted in accordance with the laws prevailing in India.
- f. The Confidential terms of the SLA to be executed between the parties shall be read as part and parcel of this Agreement. This Agreement supersedes all prior discussions and writings with respect to the Confidential Information and constitutes the entire Agreement between the parties with respect to the subject matter hereof. If any term or provision of this Agreement is determined to be illegal, unenforceable, or invalid in whole or in part for any reason, such illegal, unenforceable, or invalid provisions or part(s) thereof

shall be stricken from this Agreement and such provision shall not affect the legality, enforceability, or validity of the remainder of this Agreement. .

In witness whereof, the parties hereto have agreed, accepted and acknowledged and signed these presents, on the day, month and year mentioned herein above.

For M/s \_\_\_\_\_

Authorized Signatory

Shri \_\_\_\_\_

Designation \_\_\_\_\_

For Punjab National Bank

Authorized Signatory

Shri \_\_\_\_\_

Designation \_\_\_\_\_

**MANUFACTURER'S (OEM) AUTHORIZATION FORM (MAF)**

(To be provided on the Letter head of the OEM duly signed & stamped by their Authorized Signatory.)

To

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir,

**Reg.: RFP for procurement of Electrical Equipment and accessories**

We hereby submit the following: -

We, M/s \_\_\_\_\_ who are the established and reputable manufacturers of the following equipment/components/devices/solution/services (as per table A below) having factories at \_\_\_\_\_ do hereby authorize M/s \_\_\_\_\_ (who is the vendor submitting its bid pursuant to the Request for Proposal issued by Punjab National Bank) to offer their quotation, negotiate and conclude a contract with you against the above bid invitation with our products.

**Table-A**

SL No.	Components/ devices/ solution/ equipment/ services Name	Model No.	Components/ devices/ solution/ equipment/services conforms to all the technical specifications and requirements mentioned in this RFP

(Add as many rows as required)

We hereby extend our guarantee and warranty as per the terms and conditions of this RFP and its subsequent Corrigendum and/or Clarifications, if any, and the contract for the equipment/component/solution/device and services offered against this invitation by the above mentioned Bidder. In case of default/non-compliance of the IT asset supplied including hardware / software as per the RFP requirements during the contract period, we agree to replace the IT asset including hardware / software supplied with new one in accordance with RFP requirements. We also hereby undertake to perform the obligations as set out in the RFP in respect of such equipment and services.

In case the bidder i.e. M/s \_\_\_\_\_ is not able to perform the obligations as per RFP during the contract period (like if bidder ceases to exist from the ICT Industry, stops services or support to the Bank, terminates contract due any reasons with Bank or due to any other reason), we will perform the said obligations, as per given scope of work of RFP, either directly or through mutually agreed third party/any other authorized Partner of ours.

With reference to all the components/parts/assemble/software used inside the company products being quoted by us vide your tender cited above, we hereby undertake that all the components / parts / assembly used inside the company products/software shall be original new components / parts / assembly / software only and that no refurbished, duplicate, second hand components, parts, assembly are being supplied.

**Date:**

**Place:**

**Yours faithfully**

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company**

**UNDERTAKING FOR BEING THE OEM OF THE OFFERED PRODUCT**  
(To be provided on the Letter head of the OEM duly signed & stamped by their Authorized Signatory.)

**To,  
The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir,

Reg.: **RFP for procurement of Electrical Equipment and accessories**

We hereby submit the following: -

We, M/s \_\_\_\_\_ are the OEM of the devices/components/solution/services (as per Table A) having factories at \_\_\_\_\_ do hereby offer our quotation against the above bid invitation with our products.

**Table A**

SL No.	Components/ devices/ solution/ equipment/services Name	Model No.	Components/ devices/ solution/ equipment/services conforms to all the technical specifications and requirements mentioned in this RFP

(Add as many rows as required)

We hereby extend our guarantee and warranty as per the terms and conditions of this RFP and its subsequent Corrigendum and/or Clarifications, if any, and the contract for the equipment/component/solution/device and services offered against this invitation. In case of default/non-compliance of the IT asset supplied including hardware / software as per RFP requirements during the contract period, we agree to replace the IT asset including hardware / software supplied with new one in accordance with RFP requirements. We also hereby undertake to perform the obligations as set out in the RFP in respect of such equipment and services.

With reference to all the components/parts/assemble/software used inside the company products being quoted by us vide your tender cited above, we hereby

undertake that all the components / parts / assembly used inside the company products/software shall be original new components / parts / assembly / software only and that no refurbished, duplicate, second hand components, parts, assembly are being supplied.

**Date:**

**Place:**

**Yours faithfully**

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company**

**LITIGATION CERTIFICATE**

**Reg.: RFP for procurement of Electrical equipment and accessories**

**(To be provided by Statutory Auditor/Chartered Accountant)**

This is to certify that M/s \_\_\_\_\_, a company incorporated under the company's act, 1956 with its headquarters at, \_\_\_\_\_ is not involved in any litigation which threatens solvency of the company.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of CA/Statutory Auditor**

**Name of CA/Statutory Auditor:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**PERFORMA FOR INTEGRITY PACT**

To,

**The Assistant General Manager**

Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614

**Subject: Submission of Tender for the work.....**

Dear Sir,

I/We acknowledge that Punjab National Bank is committed to follow the principle of transparency equity and competitiveness as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by Punjab National Bank. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 6 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, Punjab National Bank shall have unqualified, absolute and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with terms and conditions of the tender/bid.

Yours faithfully

**(Duly authorized signatory of the Bidder)**

To be signed by the bidder and same signatory competent / authorized to sign the relevant contract on behalf of Punjab National Bank.

## **INTEGRITY PACT**

(to be executed on stamp paper of appropriate value)

Punjab National Bank, a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking ) Act 1970 (Act no V of 1970) and having its Head Office at Plot no. 4, Sector 10, Dwarka, New Delhi 110075, hereinafter referred to as "The Principal", which expression shall mean and include unless the context otherwise requires, its successors in office and assigns of the First Part.

And

M/s. \_\_\_\_\_ having its registered office at \_\_\_\_\_ hereinafter referred to as "The Bidder/Contractor", expression shall mean and include unless the context otherwise requires, successors and permitted assigns of the Second part.

### **Preamble**

The Principal intends to award, under laid down organizational procedures, contract/s for..... The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors(IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### **Section 1- Commitments of the Principal**

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

2. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

3. The Principal will exclude from the process all known prejudiced person.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

### **Section 2- Commitments of the Bidder(s) / Contractor(s)**

(1) The Bidder(s)/Contractor(s) commit themselves to take all measures necessary to prevent corruption during any stage of bid process/contract. The Bidder(s)/Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.

a. The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or the other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans., technical proposal and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, Similarly the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

### **Section-3 Disqualification from tender process and exclusion from future contracts.**

If the Bidder(s)/Contractor(s) before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

#### **Section 4- Compensation for Damages**

(1). If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to earnest Money Deposit/Bid Security.

(2). If the Principal has terminated the contract according to Section 3, or the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

#### **Section 5- Previous transgression**

(1) The Bidder declares that no previous transgression occurred in the last three years immediate before signing of this integrity pact with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprises or central/state government department in India that could justify his exclusion from the tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealing".

#### **Section 6- Equal treatment of all Bidders/Contractors/Subcontractors**

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.

(3) The Principal will disqualify from the tender process all the Bidders who do not sign this Pact or violate its provisions.

#### **Section 7- Criminal charges against violating Bidder(s)/ Contractor(s)/ Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Sub contractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

#### **Section 8- Independent External Monitor**

(1) The Principal appoints competent and credible Independent External Monitor (IEM) Sh. Madhusudan Prasad (IAS-Retd.), (email ID: mprasad23@gmail.com), (Mob no. 9717585556), for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under the agreement.

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him/her to treat the information and documents of the Bidders/Contractors as confidential. He/she reports to the Managing Director and CEO, Punjab National Bank.

- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Bidder(s)/ Contractor(s). The Bidder(s)/Contractor(s) will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractor.
- (4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on „Non-Disclosure of Confidential Information“ and of “Absence of Conflict of Interest“. In case of any conflict of interest arising at a later date, the IEM shall inform MD & CEO, Punjab National Bank and recues himself/herself from that case.
- (5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (7) The Monitor will submit a written report to the MD & CEO, Punjab National Bank within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (8) If the Monitor has reported to the MD& CEO, Punjab National Bank, a substantiated suspicion of an offence under relevant IPC/PC Act, and the MD & CEO, PNB has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The IEMs are not to be contacted for generic tender related queries, for which queries may be directed to contact details mentioned in Bid details.
- (10) The word '**Monitor**' would include both singular and plural.

**Section 09- Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion future business dealings.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged. determined by MD & CEO, PNB.

**Section 10- Other provisions**

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is The Place of award of work”.
- (2) The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of to the extant law in force relating to any civil or criminal proceedings.
- (3) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (4) Should one or several provisions of this agreement turn out to be valid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like warranty/Guarantee etc. shall be outside the purview of IEMs.
- (6) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)      (For & On behalf of Bidder/Contractor)

(Office Seal)

(Office Seal)

Place.....

Date.....

Witness 1:  
(Name & Address)

Witness 2:  
(Name & Address)

**Performa for the Bank Guarantee**

(To be stamped in accordance with stamp act)

Ref: Bank Guarantee

# Date

**Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Dear Sir,

In accordance with your bid reference no. \_\_\_\_\_ Dated  
\_\_\_\_\_ M/s \_\_\_\_\_  
having its registered office at \_\_\_\_\_  
\_\_\_\_\_ herein after

(Called 'bidder') wish to participate in the said bid for **RFP for procurement of Electrical equipment and accessories**. An irrevocable Financial Bank Guarantee (issued by a nationalized / scheduled commercial Bank) against Earnest Money Deposit amounting to Rs. \_\_\_\_\_ (Rupees in words \_\_\_\_\_) valid up to \_\_\_\_\_ is required to be submitted by the bidder, as a condition for participation in the said bid, which amount is liable to be forfeited on happening of any contingencies mentioned in the bid document.

M/s \_\_\_\_\_ having its registered office at \_\_\_\_\_ has undertaken in pursuance of their offer to Punjab National Bank (hereinafter called as the beneficiary) dated \_\_\_\_\_ has expressed its intention to participate in the said bid and in terms thereof has approached us and requested us \_\_\_\_\_ (Name of Bank) \_\_\_\_\_ (Address of Bank) to issue an irrevocable financial Bank Guarantee against Earnest Money Deposit (EMD) amounting to Rs \_\_\_\_\_/- Rupees (in words \_\_\_\_\_) valid up to \_\_\_\_\_.

We, the \_\_\_\_\_ (Name of Bank) \_\_\_\_\_ (Address of Bank) having our Head office at \_\_\_\_\_ therefore Guarantee and undertake to pay immediately on first written demand by Punjab National Bank, the amount Rs. \_\_\_\_\_ Rupees (in words \_\_\_\_\_) without any reservation, protest, demur and recourse in case the bidder fails to Comply with any condition of the bid or any violation against the terms of the bid, Without the beneficiary needing to prove or demonstrate reasons for its such demand. Any Such demand made by said beneficiary shall be conclusive and binding on us irrespective of any dispute or difference raised by the bidder.

This guarantee shall be irrevocable and shall remain valid up to \_\_\_\_\_. If any further extension of this Guarantee is required, the same shall be extended to such required period on receiving instructions in writing, from Punjab National Bank, on whose behalf guarantee is issued.

"Not withstanding anything contained herein above Our liability under this Bank guarantee shall not exceed Rs \_\_\_\_\_ Rupees (in words \_\_\_\_\_).

This Bank guarantee shall be valid up to \_\_\_\_\_. We are liable to pay the guaranteed amount or any part thereof under this Bank guarantee only if you serve upon us a written claim or demand, on or before hours (Indian Standard Time) where after it ceases to be in effect in all respects whether or not the original Bank guarantee is returned to us."

In witness whereof the Bank, through its authorized officer has set its hand stamped on this \_\_\_\_\_ Day of \_\_\_\_\_ 2024 at \_\_\_\_\_

**Name of signatory**  
**Designation**  
**Email ID:**  
**Contact No.**  
**Bank Common Seal**

**UNDERTAKING FOR LABOUR LAW COMPLIANCE**

(to be provided on letter head of Bidder)

To  
The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614

Sir

**Reg.: RFP for procurement of Electrical equipment and accessories**

We, M/s \_\_\_\_\_ undertake that we are solely liable and responsible for compliance of applicable Labour Laws and other rules regulations and ordinances applicable in respect of our employee, agents, representatives and sub-contractors (if allowed) and in particular laws relating to terminal benefits such as pension, gratuity, provident fund, bonus or other benefits to which they may be entitled and the laws relating to contract labour, minimum wages, etc., and the Bank shall have no liability in this regard. We also agree and undertake that during the entire period of RFP process and also during the entire period of the contract/SLA we will not employ or engage any personnel / individual below the Minimum Wages fixed by appropriate Government on this behalf from time to time, as per the provisions of Minimum Wages Act 1948 and other laws as applicable.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company**

**Certificate regarding Share holding Pattern of OEM/OSD**

(To be provided on the Letter head of the OEM/OSD duly signed & stamped by their Authorized Signatory.)

To

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir,

**Reg: RFP for procurement of Electrical equipment and accessories.**

We M/s \_\_\_\_\_, having its registered office at \_\_\_\_\_ OEM/OSD of \_\_\_\_\_ (item), having model No/version no.: \_\_\_\_\_, offered in this RFP, through our authorized Service provider, M/s \_\_\_\_\_, hereby undertake that we have read the clauses stated in the Office Memorandum issued by Ministry of Finance, Government of India on the Insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 dated 23 July 2020 and amendments & clarifications hereto regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries. We certify that we are not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

If at any time our undertaking is found false or non-compliant with the above order of the Ministry of Finance, Bank may immediately terminate the contract and may take legal action in accordance with the law.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory:**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.**

**Seal of Company:**

**Certificate regarding Share holding Pattern of Bidder**

(To be provided on the Letter head of the Bidder duly signed & stamped by their Authorized Signatory.)

**To**

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir,

**Reg: RFP for procurement of Electrical equipment and accessories.**

We M/s \_\_\_\_\_, having its registered office at \_\_\_\_\_ have directly participated in the captioned RFP hereby undertake that we have read the clauses stated in the Office Memorandum issued by Ministry of Finance, Government of India on the Insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 dated 23 July 2020 and amendments & clarifications hereto regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries. We certify that we are not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

If at any time our undertaking is found false or non-compliant with the above order of the Ministry of Finance, Bank may immediately terminate the contract and may take legal action in accordance with the law.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**Eligibility Criteria of the Bidder**  
(To be submitted on Bidder Letter Head)

To

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Dear Sir,

We confirm our Compliance of below Eligibility Criteria given in **RFP for procurement of Electrical equipment and accessories**

Sr.	ELIGIBILITY CRITERIA	SUPPORTING DOCUMENTS TO BE SUBMITTED	Compliance (Yes /No)
1.	The bidder should be a company registered in India as per Company Act 1956 /2013 or a partnership firm / a Limited Liability Partnership company under the Limited Liability Partnership Act 2008 in India or a PSU/Government organization and should be in existence for last 5 years from the date of issuance of RFP.	Certificate of incorporation/ certificate for commencement of business/ other relevant documentary proof is to be submitted	
2.	Bidder /OEM must have Service Centre in the Mumbai	Self-declaration with address of service Centre along with contact details on letterhead of the bidder duly signed by authorized signatory of the bidder	
3.	The product should have local content of at least 20 %.	<p>Undertaking of local content verification as per Gol Guidelines for Class-I/ Class II for the solution.</p> <p>The Bidder has to mention the (i) place of value addition in India, (ii) % of local content.</p> <p>The supporting documents from respective OEM/OSD issued by the appropriate Authority as mentioned above in this regard has to be also submitted.</p>	

Sr.	ELIGIBILITY CRITERIA	SUPPORTING DOCUMENTS TO BE SUBMITTED	Compliance (Yes /No)
4.	<p>a. The bidder should be either the OEM / OSD or their authorized representative in India.</p> <p>b. OSD can quote directly or through authorized partners. However, both i.e. OSD &amp; their authorized partner cannot participate in the RFP.</p> <p>c. Joint Bids/ Bids by Consortium are not acceptable.</p>	<p>In case of authorized representative/partner of the primary product, MAF from OEM/OSD as per <b>Annexure-IX</b> in their letter Head needs to be provided.</p> <p>In case bidder itself is OEM/OSD of any Item (e.g., App./hardware etc.), undertaking as per <b>Annexure-VIII</b> on their company's letter head should be provided.</p>	
5.	<p>The bidder should have minimum average annual turnover of INR 50 lakhs during last three financial years ending March 2024, out of Indian Operations.</p> <p>Note - In case of MSE/ Startup, The bidder should have minimum average annual turnover of INR 40 Lakhs during last three financial years ending March 2024, out of Indian Operations.</p>	<p>a. Copy of Auditor certificate for the financial years 2021-22, 2022-23 and 2023-24). (As per Annexure-8)</p> <p>b. Copies of last three years' audited balance sheet &amp; Profit &amp; Loss Statement.</p> <p>Note: The CA certificate provided in this regard should be without any riders or qualification.</p>	
6.	<p>The bidder should have a positive net worth or positive operating profit during last three financial years ending March 2024 (i.e. 2021-22, 2022-23 and 2023-24).</p>	<p>Copy of Auditor certificate for the financial years 2021-22, 2022-23 and 2023-24.</p> <p>Note: The CA certificate provided in this regard should be without any riders or qualification.</p>	
7.	<p>The bidder should have experience of supplying and installing minimum quantity as specified below in PSU/Govt. Organization/Public Listed Organization during last three years as on Bid submission date:</p> <p>1. 5 RACK ATS 2. 5 Air booster 3. 35 Vertical Rack PDU</p>	<p>Performance Certificate as per Annexure OR Purchase Order/ Engagement letter/ Work Order/ Service agreement along with invoice and work completion certificate/letter</p>	
8.	<p>The Bidder to provide information that none of its subsidiary or associate or holding company or companies having common director/s or</p>	<p>Self-undertaking to be submitted on company letter head.</p>	

Sr.	ELIGIBILITY CRITERIA	SUPPORTING DOCUMENTS TO BE SUBMITTED	Compliance (Yes /No)
	companies in the same group of promoters/management or partnership firms/LLPs having common partners is not owned by any Director or Employee of the Bank.		
9.	The Bidder should not have been blacklisted/debarred/banned by any regulator / statutory body/ any government department/ BFSI in India.	Self-undertaking to be submitted on company letter head.	
10.	The bidder should not be involved in any litigation which threatens solvency of company.	Certificate is to be provided by the chartered accountant /statutory auditor, as per Annexure.	
11.	Labour Law Compliances	Self-undertaking to be submitted on company letter head	
12.	Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt	Bidder to upload undertaking to this effect with bid.	
13.	Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5 years' residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period	Bidder to upload undertaking to this effect with bid.	
14.	Escalation Matrix for Service Support	Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.	

**NOTE:**

1. In case any purchase order has been issued to the bidder by the Bank in respect of any other project/product and the same has not been delivered/executed even after the prescribed time period and is pending for execution as on date of bid, the bid of the respective bidder is liable for rejection.
2. Bidder should submit detailed response along with documentary proof for all of the above eligibility criteria. The eligibility will be evaluated based on the bid and the supporting documents submitted. Bids not meeting the above eligibility criteria will be rejected.
3. Technical Evaluation will be done by Bank's technical evaluation committee and the decision of the committee will be final.
4. Bidders to submit relevant documentary evidence for all parameters mentioned.

5. Providing any wrong information by the bidder will result in disqualification of the bidder. The Bank may cross check above parameters by any means / during site visit.
6. All Annexures must be on the letter head of the Bidder, except those which are to be provided by OEM/CA/third party. All documents, addressed to the Bank, should be submitted in Original.  
(No Photocopies will be acceptable).
7. All third-party documents must be signed by their authorized signatory and his/her designation, Official E-mail ID and Mobile no. should also be evident. The document providing the authorization of the signatory should be submitted to the Bank for all parties.
8. Bidder is also required to substantiate whether the person signing the document is authorized to do so on behalf of his company. Inability of the bidder to prove the genuineness/authenticity of any third-party document may make the bid liable for rejection.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Contact No:**

**Seal of Company:**

**Performance Certificate**

(To be provided on letter head of the issuing company)

To

**The Assistant General Manager  
Punjab National Bank  
DRDC, CBD Belapur  
Navi Mumbai – 400614**

Sir,

**Reg.: RFP for procurement of Electrical equipment and accessories**

This is to certify that M/s \_\_\_\_\_ has supplied/implemented the below listed devices/services:

<b>Name &amp; Full Address of the Organisation</b>	<b>Name of the OEM of the Product &amp; Model/ Services Offered</b>	<b>Date of go-live/ sign-off / Implementation</b>

The services provided by the M/s \_\_\_\_\_ and the products supplied by them are satisfactory and working as per the requirement of our organization since the date of go-live/ sign-off/implementation till date.

The project is successfully running till date **OR** the project has completed its course on \_\_\_\_ (Month and Year).

The certificate has been issued on the specific request of the company.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Authorized Signatory****Name of Signatory:****Designation:****Email ID:****Contact No:****Seal of Company:**

## CHECKLIST

**Reg.: RFP for procurement of Electrical equipment and accessories**

<b>S No.</b>	<b>Document</b>	<b>Compliance (Yes/No)</b>	<b>Page No.</b>
1.	Proof of EMD		
2.	Certified copy of the latest Board Resolution in favor of Authorized Person(s) with signature duly authorized by the Company Secretary/ Director along with validity of the authorization is to be submitted <b>AND</b> in case the authorized person delegates authority to another person of the company to sign the Bid documents, Power of Attorney in original (from authorized person executed on stamp paper of appropriate value) with bid reference, showing that the signatory has been duly authorized to sign the bid documents, execute contract/agreements with the Bank on behalf of the company.		
3.	<b>ANNEXURE - I</b> Terms And Conditions		
4.	<b>ANNEXURE – II</b> Undertaking From The Bidder		
5.	<b>ANNEXURE – III</b> Bidder's Information		
6.	<b>ANNEXURE – IV</b> Compliance Statement		
7.	<b>ANNEXURE – V</b> Undertaking For Non- Blacklisted		
8.	<b>ANNEXURE – VI</b> Turnover Certificate		
9.	<b>ANNEXURE – VII</b> NDA (Non-Disclosure Agreement)		
10.	<b>ANNEXURE – VIII</b> Manufacturer 's (OEM) Autorisation Form (MAF)		
11.	<b>ANNEXURE – IX</b> Undertaking For Being The OEM Of The Offered Product		
12.	<b>ANNEXURE – X</b> Litigation Certificate		
13.	<b>ANNEXURE – XI</b> Performa For Integrity Pact		
14.	<b>ANNEXURE - XII</b> Performa For The Bank Guarantee		
15.	<b>ANNEXURE - XIII</b> Undertaking For Labor Law Compliance		
16.	<b>ANNEXURE - XIV(A)</b> Certificate Regarding Share Holding Pattern of OEM/OSD		
17.	<b>ANNEXURE - XIV(B)</b> Certificate Regarding Share Holding Pattern Of Bidder		
18.	<b>ANNEXURE - XV</b> Eligibility Criteria Of The Bidder		
19.	<b>ANNEXURE - XVI</b> Performance Certificate		

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Authorized Signatory**

**Name of Signatory:**

**Designation:**

**Email ID:**

**Contact no.:**

**Seal of Company:**

\* Modification to any of the contents of the Annexures may result in disqualification of the Bid.